

## House Committee Substitute

for

## House Resolution Number 35

1                   RULES OF THE HOUSE OF REPRESENTATIVES  
2                   98th GENERAL ASSEMBLY

3                   TIME OF MEETING

4 Rule 1. The time of meeting by the House, unless otherwise ordered,  
5 shall be 10:00 a.m.

6                   CONSTITUTIONAL MAJORITY DEFINED

7 Rule 2. The term "constitutional majority", as used herein, shall mean  
8 eighty-two members of the House.

9                   ORDER OF BUSINESS

10 Rule 3. The first of each day, after the House is called to order, shall  
11 be employed as follows unless otherwise ordered by the House:

12           (a) Prayer.

13           (b) Pledge of Allegiance to the American Flag.

14           (c) Order of Business:

15               (i) Reading and approval of the Journal of the previous day's  
16 session.

17               (ii) Introduction and first reading of House Joint  
18 Resolutions.

19               (iii) Introduction and first reading of House Bills.

20               (iv) Second reading of House Bills and Joint Resolutions.

21               (v) Reports of regular standing committees.

22               (vi) Reports of special standing committees.

23               (vii) Reports of select standing committees.

24               (viii) Bills, reports, and other business on the table.

25               [(viii)] (ix) House Joint Resolutions to be perfected and  
26 printed.

27               [(ix)] (x) House Bills to be perfected and printed.

28               [(x)] (xi) Third reading of House Joint Resolutions.

29               [(xi)] (xii) Third reading of House Bills.

30               [(xii)] (xiii) Messages from the Senate.

31               [(xiii)] (xiv) First reading of Senate Joint Resolutions and  
32 Senate Bills.

33               [(xiv)] (xv) Second reading of Senate Joint Resolutions and  
34 Senate Bills.



1 (y) [Rules Committee Calendar, House Bills or Joint Resolutions to  
2 be perfected and printed.

3 (z) Rules Committee Calendar, House Bills or Joint Resolutions to  
4 be perfected and printed - laid over informally.

5 (aa) Rules Committee Calendar, House Bills or Joint Resolutions to  
6 be agreed to and placed upon third reading and final passage.

7 (bb) Rules Committee Calendar, House Bills or Joint Resolutions to  
8 be agreed to and placed upon third reading and final passage - laid over  
9 informally.

10 (cc) Rules Committee Calendar, Senate Bills or Joint Resolutions to  
11 be agreed to and placed upon third reading and final passage.

12 (dd) Rules Committee Calendar, Senate Bills or Joint Resolutions to  
13 be agreed to and placed upon third reading and final passage - laid over  
14 informally.

15 (ee) ] Senate Bills for second reading.

16 [(ff)] (z) Senate Joint Resolutions for second reading.

17 [(gg)] (aa) Senate Bills for third reading and final passage.

18 [(hh)] (bb) Senate Joint Resolutions for third reading and final  
19 passage.

20 [(ii)] (cc) Senate Revision Bills for third reading and final  
21 passage.

22 [(jj)] (dd) Senate Bills - Federal Mandate for third reading and  
23 final passage.

24 [(kk)] (ee) Senate Bills for third reading and final passage - laid  
25 over informally.

26 [(ll)] (ff) Senate Joint Resolutions for third reading and final  
27 passage - laid over informally.

28 [(mm)] (gg) Senate Revision Bills for third reading and final  
29 passage - laid over informally.

30 [(nn)] (hh) Senate Bills - Federal Mandate for third reading and  
31 final passage - laid over informally.

32 [(oo)] (ii) Senate Bills for third reading and final passage -  
33 Consent Calendar.

34 [(pp) Courtesy Resolutions Calendar.

35 (qq) (jj) House Resolutions and Concurrent Resolutions Calendar.

36 [(rr)] (kk) Senate Concurrent Resolutions Calendar.

37 [(ss)] (ll) Bills in Conference.

38 [(tt)] (mm) House Bills with Senate Amendments.

39 [(uu)] (nn) House Bills taken from Committee, as provided by the  
40 Constitution.

41 [(vv)] (oo) Such other calendars as deemed necessary.

#### 42 FIRST AND SECOND READING OF BILLS

43 Rule 5. A bill shall be read the first time by journal entry of the  
44 title of the bill on the legislative day of its filing. It shall be  
45 second read on the following legislative day by journal entry of the  
46 title of the bill. The reading of a bill by its title shall be deemed  
47 sufficient reading unless the further reading be called for. If the  
48 further reading be called for and no objection made, the bill shall be  
49 read at length; if, however, objection be made, the question shall be  
50 determined by the majority of the members present.

1 ORDERS OF THE DAY

2 Rule 6. Upon recess or adjournment, the Majority Floor Leader shall  
3 advise the entire membership of the business anticipated to be conducted  
4 during the remainder of the legislative day and during the next  
5 legislative day.

6 ELECTION OF OFFICERS  
7 GENERALLY

8 Election; Oath; Compensation

9 Rule 7. The House shall elect by recorded vote the following officers at  
10 the commencement of the first regular session of each general assembly:  
11 its presiding officer, who shall be called Speaker of the House, a  
12 Speaker Pro Tem, a Chief Clerk, a Sergeant-at-Arms, a Doorkeeper, and a  
13 Chaplain, who shall hold office during all sessions until the convening  
14 of the succeeding General Assembly, unless sooner removed by a vote of  
15 the majority of the members. Each shall receive such compensation as may  
16 be provided for by law. Each shall take an oath to support the  
17 Constitution of the United States and of this State and to faithfully  
18 demean himself or herself in office and to keep the secrets of the  
19 House. [Said] Such oath shall be administered to the Speaker and Speaker  
20 Pro Tem by a Judge of the Supreme Court, Court of Appeals or a Circuit  
21 Court and by the Speaker to the other officers. All other officers of  
22 the House shall be appointed by, and serve at the pleasure of, the  
23 Speaker and receive such compensation as provided by law.

24 SPEAKER

25 Speaker to Call Members to Order

26 Rule 8. The Speaker shall take the chair at the hour to which the House  
27 has been adjourned and immediately call the members to order[, ] and, on  
28 the appearance of a quorum, shall cause the journal of the preceding day  
29 to be read [(unless) unless otherwise ordered by the [House)] House,  
30 which may then be corrected by the House.

31 Parliamentary Rulings; Referral to Parliamentary Committee

32 Rule 9. Parliamentary rulings may be made only by the Speaker or the  
33 Speaker Pro Tem. At their option or at the request from a member of the  
34 Parliamentary Committee they may refer points of order to the  
35 Parliamentary Committee for an advisory opinion. In their absence  
36 rulings shall be made by a parliamentary committee. The Committee on  
37 Parliamentary Procedure shall be composed of the Speaker, the Majority  
38 Floor Leader and the Minority Floor Leader, or their designees. No  
39 member who is temporarily in the [Chair] chair may rule on points of  
40 order, except the Speaker or Speaker Pro Tem, until and unless the  
41 Parliamentary Committee has been called and ruled. It shall be the duty  
42 of the temporary Speaker to call [said] such Parliamentary Committee at  
43 the time the point of order is raised and before any discussion on  
44 [said] such point of order takes place. It shall be at the Speaker's

1 discretion whether members may speak on points of order.

2 Speaker May Speak on Points of Order

3 Rule 10. The Speaker may speak on points of order in preference to any  
4 other member, arising from [his/her] his or her seat for that purpose,  
5 and shall decide questions of order, subject to an appeal to the House,  
6 upon which appeal no member shall speak more than once, except by leave  
7 of the House. No member shall inquire of another member nor debate with  
8 other members on points of order but shall address [his/her] his or her  
9 remarks only to the chair.

10 Appeal from a Ruling of the Chair

11 Rule 11. Should there be an appeal from any ruling of the chair, the  
12 question, "Shall the chair be sustained?" shall be immediately put and  
13 determined before the House proceeds to other business.

14 Speaker Has General Supervision of Hall

15 Rule 12. The Speaker shall have general direction and supervision of the  
16 House and shall preserve decorum and order in the Hall.

17 Supervision of House Employees

18 Rule 13. The Speaker shall have general supervision and control over all  
19 employees of the House.

20 Speaker May Substitute Member to Perform Duties

21 Rule 14. The Speaker may substitute any member to perform the duties of  
22 the [Chair] chair in the absence of the Speaker Pro Tem.

23 Speaker Shall Sign Bills

24 Rule 15. The Speaker shall sign all bills, and perform all other duties  
25 in relation thereto, as required by the Constitution. [He/she] He or she  
26 shall also sign all joint resolutions and addresses; and all writs,  
27 warrants, and subpoenas issued by order of the House shall be under  
28 [his/her] his or her hand, attested by the Chief Clerk.

29 Speaker May Clear Hall

30 Rule 16. In case of disturbance or disorderly conduct in the lobbies or  
31 galleries, the Speaker, temporary Speaker or [Chairman] Chair of the  
32 Committee of the Whole House shall have power to order the same cleared.  
33 They shall not, however, have the power to remove members from the floor  
34 of the House, except by a majority vote of those present.

35 Manner of Putting Questions

36 Rule 17. The Speaker shall rise to state and put questions. Questions  
37 shall be in the following form: "As many as are in favor (by electronic

1 roll call) vote 'Aye'. As many as are opposed (if by electronic roll  
2 call) vote 'No'". (Or if by voice vote say "Aye" or "No.") If the  
3 Speaker doubts on a voice vote, voting shall be ordered by electronic  
4 device. The Speaker may require a recorded vote on any motion.

5 OTHER OFFICERS

6 Speaker Pro Tem

7 Rule 18. The Speaker Pro Tem shall perform the duties of Speaker during  
8 the sickness or absence of the Speaker, except while some member is  
9 discharging such duties as a substitute under Rule 14.

10 Chief Clerk

11 Rule 19. It shall be the duty of the Chief Clerk to serve also as Chief  
12 Administrator of the House and to attend the House during its sittings.  
13 The Chief Clerk, under the direction of the Speaker, shall prepare and  
14 keep the House Journal and seasonably record the proceedings of the  
15 House; keep regular files of House papers; attest all writs, warrants  
16 and subpoenas issued by order of the House; keep an account of all fines  
17 imposed by the House; maintain a record of the members' attendance; keep  
18 an account of the traveling and expense allowances of all the members;  
19 transmit to the Senate messages, communications, copies and documents of  
20 the House; keep a docket of proceedings on all bills, resolutions and  
21 acts; and execute the commands of the House from time to time.

22 Sergeant-at-Arms; Doorkeeper and Chaplain

23 Rule 20. (a) [SERGEANT-AT-ARMS.] Sergeant-at-arms. It shall be the duty  
24 of the Sergeant-at-Arms to attend the House during its sittings; to  
25 execute the commands of the House from time to time, together with such  
26 process issued by authority thereof as shall be directed to [him/her]  
27 him or her by the Speaker. [He/she] He or she shall preserve order in  
28 the galleries and lobby and keep the entry to the aisle cleared during  
29 the session of the House.

30 (b) [DOORKEEPER.] Doorkeeper. It shall be the duty of the  
31 Doorkeeper, subject to the orders of the Speaker, to attend the sittings  
32 of the House. The Doorkeeper shall allow no person to come or remain  
33 within the Hall or galleries except as are admitted by the rules or  
34 orders of the House. [He/she] He or she shall execute the commands of  
35 the Speaker in relation to [his/her] his or her duties and shall obey  
36 such other orders as may be made by the House.

37 (c) [CHAPLAIN.] Chaplain. It shall be the duty of the Chaplain, or  
38 a person designated by the Speaker, to attend at the commencement of  
39 each day's sitting of the House, to open the sessions thereof with a  
40 prayer, visit any member who may be sick, and to preach in the Hall of  
41 the House of Representatives whenever requested by a vote of the House.

42 Employees

43 Rule 21. The House may employ, and the Speaker appoint, such employees  
44 as are necessary to perform the duties of the House. No person shall be

1 initially hired by the House of Representatives who is related to any  
2 member of the House within the fourth degree, by consanguinity or by  
3 affinity.

#### 4 COMMITTEES

##### 5 By Whom Appointed; Composition of Membership

6 Rule 22. All regular and select standing, conference, interim, and  
7 statutory committees shall be appointed by the Speaker who, when  
8 appointing a committee, shall designate a member thereof as [chairman]  
9 chair, designate another member as [vice-chairman] vice chair, and  
10 designate the total number of members to serve on each committee, except  
11 the minority members of each regular and select standing committee shall  
12 be appointed by the Minority Floor Leader. The [vice-chairman] vice  
13 chair or a designee of the chair shall preside at all committee meetings  
14 in the absence of the [chairman] chair. The Speaker of the House, the  
15 Speaker Pro Tem, the Majority Floor Leader, the Assistant Majority Floor  
16 Leader, the Majority Whip, the Minority Floor Leader, the Assistant  
17 Minority Floor Leader, and the Minority Whip shall be ex-officio members  
18 of all committees of the House, [and] the chair of the budget committee  
19 and one member of [said] the committee designated by the Minority Leader  
20 shall be ex-officio members of all appropriations committees of the  
21 House, and the chair of the select standing committee to which a regular  
22 standing committee shall report bills and one member of such select  
23 committee designated by the Minority Leader shall be ex-officio members  
24 to the appropriate regular standing committees of the House, for the  
25 purpose of a quorum and inquiry but shall have no vote unless they are  
26 duly appointed members of [said] the committee. The membership of all  
27 regular and select standing committees and all other committees and  
28 commissions, unless otherwise provided by the act or resolution creating  
29 them, shall be composed as nearly as may be, of majority and minority  
30 party members in the same proportion as the number of majority and  
31 minority party members in the House bears to the total membership of the  
32 House, except for the Ethics Committee. The Ethics Committee shall  
33 consist of an equal number of members from the majority and minority  
34 party. The Speaker may appoint such special standing committees as  
35 [he/she] he or she deems necessary. Any special standing committee shall  
36 have the authority and duties of a regular standing committee if so  
37 designated by the Speaker. The Minority Floor Leader may make  
38 recommendations to the Speaker regarding minority membership of special  
39 standing committees. The Speaker may dissolve [and/or] or discharge the  
40 members of any conference, interim, or special standing committee at any  
41 time and reappoint the members thereof.

##### 42 Time of Sitting

43 Rule 23. No committee shall meet except during those times so designated  
44 by the Speaker. No committee shall sit during the session of the House  
45 without leave of the House.

##### 46 The Regular Standing Committees Enumerated

1 Rule 24. The regular standing committees of the House shall be as  
2 follows:

- 3 1. Administration and Accounts.
- 4 2. Agriculture Policy.
- 5 3. [Agri-Business.
- 6 4.] Appropriations - Agriculture [and] , Conservation, and Natural  
7 Resources.
- 8 [5.] 4. Appropriations - Elementary and Secondary Education.
- 9 [6.] 5. Appropriations - General Administration.
- 10 [7.] 6. Appropriations - Health, Mental Health, and Social Services.
- 11 [8.] 7. Appropriations - [Infrastructure and Job Creation] Higher  
12 Education.
- 13 [9.] 8. Appropriations - Public Safety and Corrections.
- 14 [10.] 9. Appropriations - Revenue, Transportation, and Economic  
15 Development.
- 16 10. Banking.
- 17 11. [Budget.
- 18 12.] Children[, ] and Families[, and Persons with Disabilities].
- 19 [13.] 12. Civil and Criminal Proceedings.
- 20 13. Conservation and Natural Resources.
- 21 14. Consumer Affairs.
- 22 15. Corrections.
- 23 [14. Crime Prevention and Public Safety.
- 24 15. Downsizing State Government.]
- 25 16. Economic Development and Business Attraction and Retention.
- 26 17. Elections.
- 27 18. Elementary and Secondary Education.
- 28 19. Emerging Issues [in Agriculture].
- 29 20. Emerging Issues in Education.
- 30 21. Employment Security.
- 31 22. Energy and the Environment.
- 32 23. Ethics.
- 33 [21. Financial Institutions.
- 34 22.] 24. Fiscal Review.
- 35 [23. General Laws.
- 36 24.] 25. Government Efficiency.
- 37 26. Government Oversight and Accountability.
- 38 [25.] 27. Health [Care] and Mental Health Policy.
- 39 [26.] 28. Health Insurance.
- 40 [27.] 29. Higher Education.
- 41 [28. Insurance Policy] 30. Local Government.
- 42 31. Pensions.
- 43 [29. International Trade] 32. Professional Registration and Licensing.
- 44 [30. Judiciary] 33. Property, Casualty, and Life Insurance.
- 45 [31. Local Government] 34. Public Safety and Emergency Preparedness.
- 46 [32. Professional Registration and Licensing.
- 47 33. Retirement.
- 48 34. Rules.]
- 49 35. Small Business.
- 50 36. [Tourism and Natural Resources.
- 51 37.] Telecommunications.



- 1 37. Trade and Tourism.
- 2 38. Transportation.
- 3 [38. Urban Issues.
- 4 39. Utilities.
- 5 40.] 39. Utility Infrastructure.
- 6 40. Veterans.
- 7 41. Ways and Means.
- 8 42. Workforce Standards and Development [and Workplace Safety].

9 Duties of the Regular Standing Committees

10 Rule 25. (1) Duties Generally. Regular standing committees shall have  
11 the authority to consider bills that have been referred to them and  
12 report the bill as "Do Pass", "without recommendation" or "Do Pass - as  
13 amended" to the appropriate select standing committee along with any  
14 amendments that were adopted by the committee. Regular standing  
15 committees shall not report committee substitutes to the appropriate  
16 select standing committees.

17 (2) Administration and Accounts.

18 (a) *Duties generally.* The Committee on Administration and  
19 Accounts shall superintend and have sole and complete control of all  
20 financial obligations and business affairs of the House except those  
21 employees appointed by or assigned to the Speaker, or assigned to the  
22 Budget Committee Chair, the Speaker Pro Tem, the Majority Floor Leader,  
23 the Minority Floor Leader, and the Officers of the House. The committee  
24 shall provide for the receiving and receipt of all supplies, equipment,  
25 and furnishings purchased [for] from the account of the House[, ] and  
26 shall further provide for the use and distribution thereof.

27 (b) *Funds for operation of member's individual offices.* The  
28 committee shall also prescribe rules governing the expenditure of funds  
29 allotted to individual members for the operation of their offices.  
30 Such rules shall be applied equally to, and shall require the equal  
31 treatment of, all members with regard to the expenditure of such funds.  
32 Subject to such rules, each member shall have discretion to expend such  
33 funds, for the use of his or her office, without the approval of the  
34 committee.

35 (c) *Allotment of offices, chamber seats, and parking spaces.*  
36 Each member shall be allotted his or her own office, chamber seat and  
37 parking assignment. The committee shall assign all offices, chamber  
38 seats, and parking spaces under its control and reserved for members.  
39 The committee may make assignments to the party caucuses for those  
40 caucuses to assign to their respective members. The House officers, the  
41 floor leaders and assistant floor leaders of each party, the Budget  
42 Committee Chair, and the [chairman] chair and ranking minority member of  
43 the Administration and Accounts Committee, without respect to the  
44 seniority of those members, shall have priority with respect to such  
45 assignments within their respective caucuses.

46 (d) *Duties of the Chief Clerk in Respect to Committee.* The Chief  
47 Clerk of the House may be authorized to act for the committee, but only  
48 in the manner and to the extent as may have been previously authorized  
49 by the committee. Such authorization shall be entered in the minutes of  
50 the committee. The Chief Clerk shall maintain financial records for the

1 House of Representatives in accordance with generally accepted  
2 accounting principles. The Chief Clerk of the House shall keep a  
3 detailed accounting of all transactions and shall furnish each member of  
4 the committee and the Speaker with a copy of such account on a quarterly  
5 basis.

6 (e) [*Issue Development Standing Committees.* The committee may  
7 approve and prescribe regulation of Issue Development Standing  
8 Committees. Any group of House members may seek the designation of an  
9 Issue Development Standing Committee by applying to the Administration  
10 and Accounts Committee Chair. The application shall include the issue  
11 of study and the proposed members of the committee. All findings and  
12 recommendations of the approved committees shall be forwarded to the  
13 Administration and Accounts Committee Chair. All approved Issue  
14 Development Standing Committees shall be afforded the same rights and  
15 privileges as a regular standing committee.] Recognition of Caucuses.  
16 The committee may approve and prescribe for the recognition of caucuses.  
17 Any group of five or more House members may seek designation as a caucus  
18 for the purpose of identifying and collaborating on issues within a  
19 common sphere of public interest.

20 [(2)] (3) The Committee on Agriculture Policy. The Committee on  
21 Agriculture Policy may consider and report upon bills and matters  
22 referred to it relating to the protection, promotion, and encouragement  
23 of agriculture in this state.

24 [(3) Committee on Agri-Business. The Committee on Agri-Business  
25 may consider and report upon bills and matters referred to it relating  
26 to the protection, promotion and encouragement of agri-business in the  
27 state.]

28 (4) The Committee on Appropriations - Agriculture, Conservation,  
29 and Natural Resources. The Committee on Appropriations - Agriculture,  
30 Conservation, and Natural Resources shall report to the Budget Committee  
31 upon all bills, measures, and questions referred to it by the [Budget  
32 Committee] Speaker of the House pertaining to the appropriations and  
33 disbursements of public money for the funding of the Department of  
34 Agriculture, the Department of Natural Resources, and the Department of  
35 Conservation.

36 (5) The Committee on Appropriations - Elementary and Secondary  
37 Education. The Committee on Appropriations - Elementary and Secondary  
38 Education shall report to the [Budget Committee] Speaker of the House  
39 upon all bills, measures, and questions referred to it by the Budget  
40 Committee pertaining to the appropriations and disbursements of public  
41 money for the funding of the Department of Elementary and Secondary  
42 Education [and the Department of Higher Education].

43 (6) The Committee on Appropriations - General Administration. The  
44 Committee on Appropriations - General Administration shall report to the  
45 Budget Committee upon all bills, measures, and questions referred to it  
46 by the [Budget Committee] Speaker of the House pertaining to the  
47 appropriations and disbursements of public money for the funding of the  
48 [Public Debt, Elected Officials] public debt, elected officials, Office  
49 of Administration, the General Assembly, the [Judiciary] judiciary, and  
50 the [Public Defender] public defender.

51 (7) The Committee on Appropriations - Health, Mental Health, and  
52 Social Services. The Committee on Appropriations - Health, Mental  
53 Health, and Social Services shall report to the Budget Committee upon

1 all bills, measures, and questions referred to it by the [Budget  
2 Committee] Speaker of the House pertaining to the appropriations and  
3 disbursements of public money for the funding of the Department of  
4 Health and Senior Services, the Department of Mental Health, and the  
5 Department of Social Services.

6 (8) [The Committee on Appropriations - Infrastructure and Job  
7 Creation. The Committee on Appropriations - Infrastructure and Job  
8 Creation shall report to the Budget Committee upon all bills, measures,  
9 and questions referred to it by the Budget Committee pertaining to the  
10 appropriations and disbursements of public money for the funding of  
11 infrastructure and job creation.] The Committee on Appropriations -  
12 Higher Education. The Committee on Appropriations - Higher Education  
13 shall report to the Budget Committee upon all bills, measures, and  
14 questions referred to it by the Speaker of the House pertaining to the  
15 appropriations and disbursements of public money for the funding of the  
16 Department of Higher Education.

17 (9) The Committee on Appropriations - Public Safety and  
18 Corrections. The Committee on Appropriations - Public Safety and  
19 Corrections shall report to the Budget Committee upon all bills,  
20 measures, and questions referred to it by the Budget Committee  
21 pertaining to the appropriations and disbursements of public money for  
22 the funding of the [Departments] Department of Public Safety and  
23 Department of Corrections.

24 (10) The Committee on Appropriations - Revenue, Transportation, and  
25 Economic Development. The Committee on Appropriations - Revenue,  
26 Transportation, and Economic Development shall report to the Budget  
27 Committee upon all bills, measures, and questions referred to it by the  
28 [Budget Committee] Speaker of the House pertaining to the appropriations  
29 and disbursements of public money for the funding of the Department of  
30 Transportation, the Department of Economic Development, the Department  
31 of Revenue, the Department of Insurance, Financial Institutions and  
32 Professional Registration, and the Department of Labor and Industrial  
33 Relations.

34 (11) [The Committee on Budget.

35 (a) The Committee on Budget shall have the responsibility of  
36 filing all appropriations bills, assigning of those bills to the  
37 appropriate appropriations committees, and shall report upon all bills  
38 recommended to it by the respective appropriation committee and any  
39 other bills, measures, or questions referred to it pertaining to the  
40 appropriation and disbursement of public money.

41 (b) Other duties. The Committee may consider and report upon any  
42 bill or resolution referred to it which, in the opinion of the Speaker,  
43 merits special consideration. The Committee may also consider and  
44 report upon bills and matters referred to it relating to the  
45 reorganization, consolidation, and abolition of boards, bureaus,  
46 commissions and other offices and buildings of the state, including the  
47 Division of Facilities Management, Design and Construction, the capitol  
48 grounds, and the state and legislative library. The Committee is  
49 empowered to study and investigate the efficiency and economy of all  
50 branches of Government including the possible existence of fraud,  
51 misfeasance, malfeasance, collusion, mismanagement, incompetence,  
52 corruption, waste, conflicts of interests and the improper expenditure  
53 of Government funds in transactions, contracts and activities of

1 Government or Government officials and employees. The Committee is  
2 authorized to hold hearings, sit and act at any time or place within the  
3 State of Missouri during the recess and adjournment periods of the  
4 House, administer oaths, and take testimony, either orally or by sworn  
5 written statement. If the Committee, after hearing, and upon findings  
6 incorporated in a report, deems that a particular activity, bureau,  
7 agency, committee, commission, department, or any other entity of state  
8 government should be discontinued, it shall report such finding to the  
9 House for further action by the House. The Committee shall also  
10 consider and report upon bills and matters referred to it relating to  
11 the efficiency of government in the state.] The Committee on Banking.

12 The Committee on Banking may consider all bills and matters referred to  
13 it relating to the regulation and administration of state policies by  
14 the Department of Insurance, Financial Institutions and Professional  
15 Registration or any other agency or governmental unit thereto conferred  
16 upon by the Missouri constitution or statutes relating to the operation  
17 of banks, credit unions, or other lending or depository institutions.

18 (12) The Committee on Children[, ] and Families[, and Persons with  
19 Disabilities]. The Committee on Children[, ] and Families[, and Persons with  
20 Disabilities] may consider and report upon bills and matters  
21 referred to it relating to the Department of Social Services, the  
22 Department of Health and Senior Services, and other matters relating to  
23 the fostering and promotion of children, families, and persons with  
24 disabilities in this state.

25 (13) The Committee on Civil and Criminal Proceedings. The  
26 Committee on Civil and Criminal Proceedings may consider and report upon  
27 bills and matters referred to it relating to the functions and  
28 operations of the judiciary and all powers thereto conferred upon by the  
29 Missouri constitution and statutes in the administration of justice.

30 (14) The Committee on Conservation and Natural Resources. The  
31 Committee on Conservation and Natural Resources may consider and report  
32 upon bills and matters referred to it relating to the functions and  
33 operations of the Department of Conservation or the Department of  
34 Natural Resources and all powers thereto conferred upon by the Missouri  
35 constitution and statutes.

36 (15) The Committee on Consumer Affairs. The Committee on  
37 Consumer Affairs may consider and report on all bills and matters  
38 referred to it relating to the regulation and administration of state  
39 policies by the Secretary of State, Department of Insurance, Financial  
40 Institutions and Professional Registration, or any agency or  
41 governmental unit and all powers thereto conferred upon by the Missouri  
42 constitution and statutes regarding the protection of consumers within  
43 any commercial or financial transaction.

44 (16) The Committee on Corrections. The Committee on Corrections  
45 may consider and report upon bills and matters referred to it relating  
46 to adult and juvenile penal and correctional problems, the  
47 administration of correctional institutions, and the state penitentiary.

48 [(14) The Committee on Crime Prevention and Public Safety. The  
49 Committee on Crime Prevention and Public Safety may consider and report  
50 upon bills and matters referred to it relating to criminal laws, law  
51 enforcement and public safety matters.

52 (15) The Committee on Downsizing State Government. The Committee  
53 on Downsizing State Government may consider matters referred to it

1 relating to reducing the size of state government and its programs.

2 (16)] (17) The Committee on Economic Development and Business  
3 Attraction and Retention. The Committee on Economic Development and  
4 Business Attraction and Retention may consider and report upon bills and  
5 matters referred to it relating to commerce, industrial growth,  
6 expansion, and development.

7 [(17)] (18) The Committee on Elections. The Committee on  
8 Elections may consider and report upon bills and matters referred to it  
9 relating to elections and election contests involving members of the  
10 House.

11 [(18)] (19) The Committee on Elementary and Secondary Education.  
12 The Committee on Elementary and Secondary Education may consider and  
13 report upon bills and matters referred to it relating to elementary and  
14 secondary education and life-long learning in this state, including  
15 teachers, financing, property, indebtedness and curriculum.

16 [(19)] (20) The Committee on Emerging Issues. The Committee on  
17 Emerging Issues may consider and report upon bills and matters referred  
18 to it relating to general or miscellaneous issues as determined by the  
19 Speaker of the House.

20 (21) The Committee on Emerging Issues in [Agriculture] Education.

21 The Committee on Emerging Issues in [Agriculture] Education may  
22 consider matters referred to it relating to [the production, processing,  
23 selling, marketing, and distribution of animals, livestock, and poultry  
24 in the agricultural industry.

25 (20)] financing facilities, staff, curriculum and student learning  
26 in elementary and secondary education or higher education in this state.

27 (22) The Committee on Employment Security. The Committee on  
28 Employment Security may consider and report upon bills and matters  
29 referred to it relating to the regulation and administration of  
30 employment security systems by the Department of Labor and Industrial  
31 Relations pursuant to the powers thereto conferred upon by the Missouri  
32 constitution and statutes.

33 (23) The Committee on Energy and the Environment. The Committee  
34 on Energy and the Environment may consider and report upon bills and  
35 matters referred to it regarding the regulation and administration of  
36 state policies by any agency or governmental unit conferred upon by the  
37 Missouri constitution or statutes regarding the development and  
38 protection of energy and environmental resources.

39 (24) The Committee on Ethics. The Committee on Ethics may  
40 consider and report upon complaints referred to it relating to a member  
41 of the House involving the commission of a crime, misconduct, willful  
42 neglect of duty, corruption in office or other complaints relating to  
43 the ethical conduct of a member. The committee is authorized to sit  
44 and act at any time or place within the State of Missouri during the  
45 recess and adjournment periods of the House, administer oaths, and take  
46 testimony, either orally or by sworn written statement.

47 [(21)] (21) The Committee on Financial Institutions. The Committee on  
48 Financial Institutions may consider and report upon bills and matters  
49 referred to it relating to banks, banking, savings and loans, credit  
50 unions, and other financial institutions.

51 (22)] (25) The Committee on Fiscal Review. (a) The Committee on  
52 Fiscal Review shall consider any bill which requires net additional  
53 expenditures of state money in excess of \$100,000 or which reduces net

1 state revenue by more than \$100,000 in any of the three fiscal years  
2 immediately following the effective date or at full implementation of  
3 the bill. Any such House bill, after having been perfected and ordered  
4 printed by the House, shall be referred to the Committee on Fiscal  
5 Review for its consideration prior to the bill's submission to the House  
6 for third reading and final passage. Any House bill with Senate  
7 [amendment(s)] amendments or any House bill with a Senate substitute  
8 which requires net additional expenditure of state money in excess of  
9 \$100,000 or which reduces net state revenue by more than \$100,000 in any  
10 of the three fiscal years immediately following the effective date or at  
11 full implementation of the bill shall be referred to the Committee on  
12 Fiscal Review for its consideration prior to the bill's submission to  
13 the House. Any such Senate bill, after having been approved by the  
14 regular [or] , special, or select standing committee to which it was  
15 referred, shall be referred to the Committee on Fiscal Review for its  
16 consideration prior to its submission to the House for third reading and  
17 final passage. Any Senate or House bill amended so as to increase net  
18 expenditures or reduce net revenues shall, upon timely motion adopted by  
19 the members, be referred to the Committee on Fiscal Review. Such motion  
20 shall only be timely for a House bill when the sponsor or handler of the  
21 House bill moves that the bill be Third Read and passed and before the  
22 Speaker restates that motion. The primary sponsor or, in the case of a  
23 Senate bill, the floor handler of a bill referred to the Committee on  
24 Fiscal Review shall be entitled to a hearing on the bill but such  
25 hearing shall be limited to the reception of testimony by the primary  
26 sponsor or floor handler, as the case may be, in person and none other,  
27 without leave of the committee [Chair] chair. For the purposes of this  
28 rule, "net" is defined as the sum of revenues and expenditures, after  
29 reductions and increases brought about by a bill have been calculated.  
30 The Committee on Fiscal Review may, with the consent of the House  
31 sponsor or floor handler, amend an effective date onto any bill referred  
32 to the Committee.

33 (b) Every conference report for a House bill or a Senate bill shall  
34 be referred to the Committee on Fiscal Review for its consideration  
35 prior to the submission of the report and any amendments, bill, or  
36 substitute the report recommends for passage by the House.

37 [(23) *The Committee on General Laws.* The Committee on General Laws  
38 may consider matters referred to it relating to general or miscellaneous  
39 issues as determined by the Speaker of the House.

40 [(24)] (26) *The Committee on Government Efficiency.* The Committee on  
41 Government Efficiency may consider matters referred to it relating to  
42 reducing the size of state government and its programs.

43 (27) *The Committee on Government Oversight and Accountability.*  
44 The Committee on Government Oversight and Accountability may consider  
45 and report on bills and matters referred to it relating to the oversight  
46 of government programs and policies and to ensure accountability of the  
47 executive and judicial branches of government.

48 [(25)] (28) *The Committee on Health [Care] and Mental Health*  
49 Policy. The Committee on Health [Care] and Mental Health Policy may  
50 consider and report upon bills and matters referred to it relating to  
51 the health care of the citizens of the State, including mental health,  
52 and the [Departments] Department of Health and Senior Service and the  
53 Department of Mental Health. The Committee may also consider and report

1 on bills and matters referred to it relating to Medicaid and related  
2 matters.

3 [(26)] (29) *The Committee on Health Insurance.* The Committee on  
4 Health Insurance may consider and report upon bills and matters referred  
5 to it relating to insurance coverage for health and medical issues.

6 [(27)] (30) *The Committee on Higher Education.* The Committee on  
7 Higher Education may consider and report [on] upon bills and matters  
8 referred to it related to higher education, including matters relating  
9 to financing, facilities, staff, curriculum, and related matters.

10 [(28)] *The Committee on Insurance Policy.* The Committee on  
11 Insurance Policy may consider and report upon bills and matters referred  
12 to it relating to insurance, insurance companies and the Department of  
13 Insurance.

14 (29) *The Committee on International Trade.* The Committee on  
15 International Trade may consider and report upon bills and matters  
16 referred to it relating to international commerce and development.

17 (30) *The Committee on Judiciary.* The Committee on Judiciary may  
18 consider and report upon bills and matters referred to it relating to  
19 the judicial branch of the State and the practices and procedures of the  
20 courts of this State, and on matters pertaining to civil and  
21 administrative laws and procedures, and on matters relating to the  
22 ethics of public officials.]

23 (31) *The Committee on Local Government.* The Committee on Local  
24 Government may consider and report upon bills and matters referred to it  
25 relating to counties, cities, towns, villages, other political  
26 subdivisions of the [State] state, and local government generally.

27 (32) *The Committee on Pensions.* The Committee on Pensions may  
28 consider and report upon bills and matters referred to it relating to  
29 the regulation and administration of state policies conferred upon any  
30 agency or governmental unit pursuant to the Missouri constitution and  
31 statutes of publicly financed or publicly supported pension systems.

32 (33) *The Committee on Professional Registration and Licensing.*  
33 The Committee on Professional Registration and Licensing may consider  
34 and report upon bills and matters referred to it relating to the  
35 licensing of professionals in this state [and consumer protection  
36 issues].

37 [(33)] *The Committee on Retirement.* The Committee on Retirement may  
38 consider and report upon bills and matters referred to it relating to  
39 the retirement and pensions of state and local officials and employees  
40 and senior citizen issues generally.

41 (34) *The Committee on Rules*

42 (a) *Duties generally.* The Committee on Rules shall formulate and  
43 present for consideration the rules of the House; shall consider and  
44 report upon all propositions to amend or change the rules, which  
45 propositions shall stand referred without reading or consideration and  
46 without discussion, explanation, or debate to the Committee on Rules,  
47 and upon any bill which merits special consideration.

48 (b) *Duties related to printing and proofing bills.* The Committee  
49 shall supervise the printing of all bills ordered perfected and printed,  
50 assuring that procedures are followed in which all amendments to every  
51 such bill are incorporated therein before the bill is printed and that  
52 the printed copies of the bill on the desks of the members are true and  
53 accurate copies of the bill as ordered perfected and printed. The

1 Committee shall also supervise the printing of all bills which are truly  
2 agreed and finally passed, assuring that procedures are followed in  
3 which every bill is a true copy of the bill as passed with clerical  
4 errors corrected.

5 (c) *Duties relating to the issuance of courtesy resolutions.* A  
6 courtesy resolution is a non-controversial resolution in the nature of  
7 congratulations on the birth of a child, celebration of a wedding  
8 anniversary, congratulations of an outstanding citizen achievement or a  
9 similar event which is in the practice and procedure of the House to  
10 consider as a courtesy resolution. While the House is in session, the  
11 resolutions that have been issued under the supervision of the Committee  
12 shall be printed in the House Journal by number. Any resolution that is  
13 not a courtesy resolution shall require action by the House as provided  
14 for by the House Rules.

15 (d) *Petition to remove from perfection calendar.* Upon petition of  
16 two-thirds (2/3) of the regular standing committee chairmen recommending  
17 a House Bill or Joint Resolution be removed from the regular perfection  
18 calendar and placed on the Rules Committee Calendar to be perfected and  
19 printed, the Committee on Rules shall have authority to consider and  
20 remove any House Bill or Joint Resolution from the regular perfection  
21 calendar and place it upon the Rules Committee Calendar, House Bills or  
22 Joint Resolutions to be perfected and printed. And any bill so placed  
23 upon said calendar shall, after being perfected and printed, be placed  
24 upon the Rules Committee Calendar, House Bills or Joint Resolutions to  
25 be agreed to and placed upon third reading and final passage.

26 (e) *Petition to remove from third reading calendar.* Upon petition  
27 of two-thirds (2/3) of the regular standing committee chairmen, the  
28 Committee on Rules shall have the authority to consider and remove any  
29 Senate Bill or Joint Resolution from the regular third reading calendar  
30 and place it upon the Rules Committee Calendar, Senate Bills or Joint  
31 Resolutions to be agreed to and placed upon third reading and final  
32 passage. The Committee has the privilege of reporting at any time and  
33 the consideration of its report shall have precedence over all other  
34 business. Any bill placed upon the Rules Committee Calendar, House  
35 Bills or Joint Resolutions to be perfected and printed, by the Committee  
36 on Rules may be recommitted to the same committee by a Constitutional  
37 majority of the elected members, and if this occurs the bill shall be  
38 returned to its place on the Perfection Calendar from which it had been  
39 removed.

40 (f) *Review of Bills Reported from Regular Standing or Special*  
41 *Standing Committees.*

42 1. Whenever a committee reports a bill with a recommendation that  
43 it "Do Pass" or "Without Recommendation", the bill shall stand  
44 automatically referred to the Committee on Rules. The Committee on  
45 Rules is hereby authorized to:

46 a. Report the bill "Do Pass" to the House without a limitation on  
47 time of debate on the bill or amendments.

48 b. Report the bill "Do Pass" to the House with a limitation on  
49 the time of debate.

50 c. Send the bill back to the originating committee in the form as  
51 originally referred by the Speaker.

52 When the Committee on Rules sends the bill back to the originating  
53 committee, that committee may amend the bill and report the bill again  
54 without the need to reconsider the initial vote by which the committee



1 voted the bill "Do Pass".

2 2. When a bill is automatically referred to the Committee on  
3 Rules with a recommendation that it "Do Pass - Consent", the Rules  
4 Committee shall review the bill for the purpose of determining whether  
5 or not it should have "consent" status. The Committee on Rules may  
6 decide, by a majority of those present, whether or not to place the bill  
7 on the appropriate "Consent" calendar. When the Committee on Rules  
8 declines to place the bill on the appropriate "Consent" calendar, it may  
9 consider whether or not to report the bill to the House with a "Do Pass"  
10 recommendation, without "consent" status. The authority of the  
11 Committee on Rules with respect to limiting debate shall apply to bills  
12 reported by it as "Do Pass - Consent".

13 3. When a bill is automatically referred to the Committee on  
14 Rules with a recommendation that it "Do Pass - Federal Mandate", the  
15 Committee on Rules shall review the bill for the purpose of determining  
16 whether or not it should have "federal mandate" status. The Committee  
17 on Rules may decide, by a majority of those present, whether or not to  
18 place the bill on the appropriate "Federal Mandate" calendar. When the  
19 Committee on Rules declines to place the bill on the appropriate  
20 "Federal Mandate" calendar, it may consider whether or not to report the  
21 bill to the House with a "Do Pass" recommendation, without "federal  
22 mandate" status. The authority of the Committee on Rules with respect  
23 to limiting debate shall apply to bills reported by it as "Do Pass -  
24 Federal Mandate".

25 4. When the Rules Committee shall place a limitation on the time  
26 of floor debate on a bill, or on amendments, such time shall be divided  
27 equally between, and controlled by, the floor handler of the bill and  
28 the floor leader of the political party other than that of the floor  
29 handler, or their respective designee(s). The floor handler shall  
30 always have the right to have the final one minute of designated time.  
31 If time has been allocated and unused by either side and no member from  
32 that side is seeking recognition, the Speaker may declare additional  
33 time waived and recognize the members of the other side to complete use  
34 of their time. Nothing in this rule shall entitle any member to speak  
35 longer than the House Rules otherwise allow.

36 5. In reviewing bills automatically referred to it from another  
37 committee, the Committee on Rules may, but is not required to, take such  
38 testimony as it deems appropriate to make its decisions. The committee  
39 shall not amend any bill that was not initially referred to the  
40 Committee on Rules.

41 (g) When a committee has reported a bill "Do Pass" with committee  
42 amendment(s), the Committee on Rules shall take such action as it deems  
43 proper on the entire package of the bill with committee amendment(s) as  
44 though the committee amendment(s) were already incorporated into the  
45 bill.

46 (h) If the Committee on Rules is the original committee to which a  
47 bill is referred, when the Committee reports such bill "Do Pass" or  
48 "Without Recommendation", such bill shall not be subject to the  
49 automatic referral referenced in Rule 25 (34) (f)1. above. However,  
50 in reporting such bill, the Committee on Rules may take any action on  
51 such bill as though the bill were referred to it after a "Do Pass" or  
52 "Without Recommendation" report from another committee.]

53 (34) The Committee on Property, Casualty, and Life Insurance.  
54 The Committee on Property, Casualty, and Life Insurance may consider and

1 report upon bills and matters referred to it relating to the regulation  
2 and administration of state policies conferred upon the Department of  
3 Insurance, Financial Institutions and Professional Registration or any  
4 agency or governmental unit pursuant to the Missouri constitution and  
5 statutes relating to the provision of property, casualty, and life  
6 insurance.

7 (35) The Committee on Public Safety and Emergency Preparedness.  
8 The Committee on Public Safety and Emergency Preparedness may consider  
9 and report upon bills and matters referred to it relating to regulation  
10 and administration of state policies conferred upon the Department of  
11 Public Safety, the Missouri National Guard, or any agency or  
12 governmental unit pursuant to the Missouri constitution or statutes  
13 relating to public safety and emergency preparedness.

14 [(35)] (36) The Committee on Small Business. The Committee on  
15 Small Business may consider and report upon bills and matters referred  
16 to it relating to the establishment, growth, development, expansion,  
17 retention, and operations of small businesses in the [State] state.

18 [(36)] (37) The Committee on Telecommunications. The Committee on  
19 Telecommunications may consider and report upon bills and matters  
20 referred to it relating to the regulation and administration of state  
21 policies by the Public Service Commission or any agency or governmental  
22 unit thereto conferred upon by the Missouri constitution or statutes  
23 regarding the operation, transmission, or distribution of  
24 telecommunication technology services.

25 (38) The Committee on Trade and Tourism [and Natural Resources].  
26 The Committee on Trade and Tourism [and Natural Resources] may consider  
27 and report upon bills and matters referred to it relating to the  
28 [Department of Natural Resources, the Department of Conservation, fish  
29 and game laws of this state, preservation and protection of the natural  
30 resources of this state,] regulation and administration of state  
31 policies by the Department of Economic Development or any agency or  
32 governmental unit thereto conferred upon by the Missouri constitution or  
33 statutes regarding the development and promotion of trade relations,  
34 retention, and expansion of national and international marketplaces,  
35 travel, tourism, recreation, the arts, and cultural affairs.

36 [(37)] (39) The Committee on Transportation. The Committee on  
37 Transportation may consider and report upon bills and matters referred  
38 to it relating to the Department of Transportation, all means of  
39 transportation, including roads, highways, bridges, ferries, airports,  
40 railroads, and other means of transportation. The Committee may also  
41 consider and report upon bills and matters referred to it relating to  
42 motor vehicles and traffic regulations.

43 [(38)] (40) The Committee on Urban Issues. The Committee on Urban  
44 Issues may consider and report upon bills and matters referred to it  
45 relating to urban and metropolitan areas of this state.

46 (39)] (40) The Committee on [Utilities] Utility Infrastructure.  
47 The Committee on [Utilities] Utility Infrastructure may consider and  
48 report upon bills and matters referred to it relating to the  
49 development, [uses and regulation of utilities, communications and  
50 technology and the development, use and conservation of energy and other  
51 energy-related concerns, environmental impact and pollution and public  
52 health and safety as it relates to the issue of energy] expansion, and  
53 preservation of public utility infrastructure.



1 examine and consider any bill automatically referred to it by a regular  
2 standing committee. Such consideration may be limited to a presentation  
3 of the bill and any amendments thereto, if necessary, to the select  
4 standing committee by its sponsor, or the House handler in the event of  
5 a Senate bill, or the chair of the regular standing committee from which  
6 it was automatically referred. Upon consideration, the select standing  
7 committee shall be authorized to:

8 (a) Create a house committee substitute on any bill or resolution  
9 in its possession.

10 (b) Report the bill or resolution "Do Pass" or "without  
11 recommendation" to the Speaker.

12 (c) Report the bill or resolution "Do Pass with recommended  
13 committee amendment" to the Speaker provided that the Committee shall  
14 not consider any substitute under color of amendment.

15 (d) Report the bill or resolution as a "House Committee Substitute  
16 - Do Pass" or "House Committee Substitute - without recommendation" to  
17 the Speaker.

18 (e) Return the bill or resolution to the Regular Standing Committee  
19 from which it was referred in its original form as first read.

20 (2) *The Select Standing Committee on Agriculture.* The Select  
21 Standing Committee on Agriculture shall consider and report on all  
22 matters referred to it by the Regular Standing Committee on Agriculture  
23 Policy and the Regular Standing Committee on Conservation and Natural  
24 Resources.

25 (3) *The Select Standing Committee on Budget.*

26 (a) *Duties concerning appropriations.* The Select Standing  
27 Committee on Budget shall have the responsibility of filing all  
28 appropriations bills, and shall report upon all bills recommended to it  
29 by the Regular Standing Committee on Appropriations - Agriculture,  
30 Conservation, and Natural Resources; the Regular Standing Committee on  
31 Appropriations - Elementary and Secondary Education; the Regular  
32 Standing Committee on Appropriations - General Administration; the  
33 Regular Standing Committee on Appropriations - Health, Mental Health,  
34 and Social Services; the Regular Standing Committee on Appropriations -  
35 Higher Education; the Regular Standing Committee on Appropriations -  
36 Public Safety and Corrections; and the Regular Standing Committee on  
37 Appropriations - Revenue, Transportation, and Economic Development; and  
38 any other bills, measures, or questions referred to it pertaining to the  
39 appropriation and disbursement of public money.

40 (b) *Other duties.* The Committee may consider and report upon any  
41 bill or resolution referred to it which, in the opinion of the Speaker,  
42 merits special consideration. The Committee may also consider and  
43 report upon bills and matters referred to it relating to the  
44 reorganization, consolidation, and abolition of boards, bureaus,  
45 commissions, and other offices and buildings of the state, including the  
46 Division of Facilities Management, Design and Construction, the capitol  
47 grounds, and the state and legislative library. The Committee is  
48 empowered to study and investigate the efficiency and economy of all  
49 branches of government including the possible existence of fraud,  
50 misfeasance, malfeasance, collusion, mismanagement, incompetence,  
51 corruption, waste, conflicts of interest, and the improper expenditure  
52 of government funds in transactions, contracts, and activities of  
53 government or government officials and employees. The Committee is  
54 authorized to hold hearings, sit and act at any time or place within the

1 state of Missouri during the recess and adjournment periods of the  
2 House, administer oaths, and take testimony, either orally or by sworn  
3 written statement. If the Committee, after hearing, and upon findings  
4 incorporated in a report, deems that a particular activity, bureau,  
5 agency, committee, commission, department, or any other entity of state  
6 government should be discontinued, it shall report such finding to the  
7 House for further action by the House. The Committee shall also  
8 consider and report upon bills and matters referred to it relating to  
9 the efficiency of government in the state.

10 (4) *The Select Standing Committee on Commerce.* The Select Standing  
11 Committee on Commerce shall consider and report on all matters referred  
12 to it by the Regular Standing Committee on Economic Development and  
13 Business Attraction and Retention, the Regular Standing Committee on  
14 Trade and Tourism, and the Regular Standing Committee on Small Business.

15 (5) *The Select Standing Committee on Education.* The Select Standing  
16 Committee on Education shall consider and report on all matters referred  
17 to it by the Regular Standing Committee on Elementary and Secondary  
18 Education, the Regular Standing Committee on Higher Education, and the  
19 Regular Standing Committee on Emerging Issues in Education.

20 (6) *The Select Standing Committee on Finance and Taxation.* The  
21 Select Standing Committee on Finance and Taxation shall consider and  
22 report on all matters referred to it by the Regular Standing Committee  
23 on Banking, the Regular Standing Committee on Ways and Means, and the  
24 Regular Standing Committee on Pensions.

25 (7) *The Select Standing Committee on General Laws.* The Select  
26 Standing Committee on General Laws shall consider and report on all  
27 matters referred to it by the Regular Standing Committee on Professional  
28 Registration, the Regular Standing Committee on Government Efficiency,  
29 and the Regular Standing Committee on Emerging Issues.

30 (8) *The Select Standing Committee on Insurance.* The Select Standing  
31 Committee on Insurance shall consider and report on all matters referred  
32 to it by the Regular Standing Committee on Health Insurance and the  
33 Regular Standing Committee on Property, Casualty, and Life Insurance.

34 (9) *The Select Standing Committee on Judiciary.* The Select Standing  
35 Committee on Judiciary shall consider and report on all matters referred  
36 to it by the Regular Standing Committee on Civil and Criminal  
37 Proceedings, the Regular Standing Committee on Corrections, and the  
38 Regular Standing Committee on Consumer Affairs.

39 (10) *The Select Standing Committee on Labor and Industrial*  
40 *Relations.* The Select Standing Committee on Labor and Industrial  
41 Relations shall consider and report on all matters referred to it by the  
42 Regular Standing Committee on Workforce Standards and Development and  
43 the Regular Standing Committee on Employment Security.

44 (11) *The Select Standing Committee on Rules.*

45 (a) *Duties generally.* The Select Standing Committee on Rules shall  
46 formulate and present for consideration the rules of the House and shall  
47 consider and report upon all propositions to amend or change the rules,  
48 which propositions shall stand referred without reading or consideration  
49 and without discussion, explanation, or debate to the Select Standing  
50 Committee on Rules.

51 (b) *Duties related to printing and proofing bills.* The Chief  
52 Clerk, under the direction of the Committee shall supervise the printing  
53 of all bills ordered perfected and printed, assuring that procedures are

1 followed in which all amendments to every such bill are incorporated  
2 therein before the bill is printed and that the printed copies of the  
3 bill on the desks of the members are true and accurate copies of the  
4 bill as ordered perfected and printed. The Committee shall also  
5 supervise the printing of all bills which are truly agreed and finally  
6 passed, assuring that procedures are followed in which every bill is a  
7 true copy of the bill as passed with clerical errors corrected.

8 (c) Duties relating to the issuance of courtesy resolutions. A  
9 courtesy resolution is a noncontroversial resolution in the nature of  
10 congratulations on the birth of a child, celebration of a wedding  
11 anniversary, congratulations on an outstanding citizen achievement, or  
12 a similar event which is in the practice and procedure of the House to  
13 consider as a courtesy resolution shall require action by the House as  
14 provided for by the House Rules. The Chief Clerk, under the direction  
15 of the Committee, shall maintain a list of all courtesy resolutions  
16 issued under this rule for inspection. Any resolution that is not a  
17 courtesy resolution shall require action by the House as provided for by  
18 the House Rules.

19 (d) Review of bills.

20 1. The Select Standing Committee on Rules shall have bills and  
21 resolutions reported to it:

22 a. Automatically by virtue of consent status from a regular  
23 standing committee.

24 b. By direct referral from the Speaker if the legislation is a  
25 resolution.

26 c. By referral from the Speaker after the bill or resolution has  
27 been reported out of another select standing committee.

28 d. By any special standing committee created by the Speaker and  
29 designated in its creation as required to report to the Select Standing  
30 Committee on Rules.

31 2. If the Select Standing Committee on Rules has received a bill  
32 with consent status it may report it as "Do Pass - Consent" with a  
33 majority of the members present voting favorably or send the bill back  
34 to the regular standing committee from which it was received in the  
35 bill's original form.

36 3. If the Select Standing Committee on Rules has received a  
37 resolution upon direct referral from the Speaker, the Committee shall  
38 use the powers given to it under Rule 27(1) to act upon the resolution.

39 4. If the Select Standing Committee on Rules has received a bill  
40 by referral from the Speaker and the bill has been reported from another  
41 Select Standing Committee, the Committee may place a time limitation on  
42 the bill or amend an effective or implementation date by amendment only.  
43 When the Select Standing Committee shall place a limitation on the time  
44 of floor debate on a bill, or on amendments, such time shall be divided  
45 equally between, and controlled by, the floor handler of the bill and  
46 the floor leader of the political party other than that of the floor  
47 handler, or their respective designees. The floor handler shall always  
48 have the right to have the final one minute of designated time. If  
49 time has been allocated and unused by either side and no member from  
50 that side is seeking recognition, the Speaker may declare additional  
51 time waived and recognize the members of the other side to complete use  
52 of their time. Nothing in this rule shall entitle any member to speak  
53 longer than the House Rules otherwise allow.

54 5. If the Select Standing Committee on Rules has received a bill

1 from any special standing committee required to report to the Committee,  
2 the Committee shall use the powers given to it under Rule 27(1) to act  
3 upon the bill.

4 (12) The Select Standing Committee on Social Services. The Select  
5 Standing Committee on Social Services shall consider and report on all  
6 matters referred to it by the Regular Standing Committee on Health and  
7 Mental Health Policy, the Regular Standing Committee on Children and  
8 Families, and the Regular Standing Committee on Veterans.

9 (13) The Select Standing Committee on State and Local Government.  
10 The Select Standing Committee on State and Local Government shall  
11 consider and report on all matters referred to it by the Regular  
12 Standing Committee on Elections, the Regular Standing Committee on Local  
13 Government, the Regular Standing Committee on Public Safety and  
14 Emergency Preparedness, and the Regular Standing Committee on  
15 Transportation.

16 (14) The Select Standing Committee on Utilities. The Select  
17 Standing Committee on Utilities shall consider and report on all matters  
18 referred to it by the Regular Standing Committee on Telecommunications,  
19 the Regular Standing Committee on Energy and the Environment, and the  
20 Regular Standing Committee on Utility Infrastructure.

21 Duties of Committee Chair; Committee Organization

22 Rule [26.] 28. (a) *Duty to preside.* It is the duty of the chair to  
23 preside at all sessions of the committee. In the absence of the chair,  
24 the [vice-chair] vice chair of the committee or a designee of the chair  
25 shall preside.

26 (b) *Duty to maintain minute book.* The chair shall see that a minute  
27 book is kept for [his/her] his or her committee. The minute book shall  
28 contain the attendance and voting records of the committee members, a  
29 brief statement of the business that comes before the committee, the  
30 names of the persons and witnesses appearing before the committee and  
31 what side of a proposition they appeared on behalf of at the committee  
32 hearing, or if the appearance was informational in nature and neither  
33 for or against the proposition. The Chief Clerk shall be the repository  
34 of the minute book after each session of the general assembly and shall  
35 submit the same to the Secretary of State prior to the next regular  
36 session.

37 (c) *Duty to preserve order.* The chair, while the committee is in  
38 session, shall preserve order and decorum in and adjacent to the  
39 committee room and shall conduct all hearings in accordance with the  
40 Rules of the House including the provisions that relate to decorum,  
41 debate and dress code. The chair may punish breaches of order and  
42 decorum by censure and exclusion from the hearings.

43 (d) *Bills, reports, and other documents.* The chair shall have  
44 custody of all bills, papers, and other documents referred to the  
45 committee and shall make reports authorized by the committee and submit  
46 the same to the House without delay.

47 (e) *When a bill fails.* Whenever a motion that a bill "Do Pass"  
48 shall fail, or if there be an even division on the question, the chair  
49 shall report [said] such bill back to the House "Do Not Pass" unless  
50 [said] such bill is otherwise disposed of by another motion.

51 (f) When a motion has been decided by a committee, any member

1 voting on the prevailing side may move to reconsider the vote provided  
2 that:

3 (i) the chair still has possession of the bill; and

4 (ii) the motion to reconsider is made on the same day on which the  
5 motion was decided or [at the next day on which the committee convenes]  
6 within the next three occurrences in which the committee convenes with  
7 a quorum present at a properly scheduled meeting at which the original  
8 motion would be in order.

9 A majority of the members appointed to the committee is required to  
10 sustain any motion to reconsider. The motion to reconsider shall be a  
11 recorded vote.

#### 12 Committee Hearings

13 Rule [27.] 29. All bills afforded a committee hearing shall be  
14 considered by giving the sponsor or handler, the proponents, the  
15 opponents, and those testifying for informational purposes a reasonable  
16 opportunity to be heard. Persons addressing the committee must keep  
17 their remarks to the point and avoid repetition and are subject to call  
18 to order by the chair for failure to do so. In the discretion of the  
19 committee chair, the length of time allowed one speaker or questioner  
20 may be limited.

#### 21 Quorum

22 Rule [28.] 30. A majority of all committees of [30] thirty or less, and  
23 [15] fifteen members of all committees consisting of more than [30]  
24 thirty members, shall constitute a quorum for the transaction of  
25 business.

#### 26 Meetings - How Announced

27 Rule [29.] 31. Announcement of all meetings of committees shall include  
28 a statement of all matters to be considered at the meeting, shall  
29 include the bill or resolution numbers to be considered and shall be  
30 entered in the journal prior to the day on which the meeting is to take  
31 place. Such journal entry shall reflect the date, time, and location of  
32 the meeting.

33 The chair of each committee shall give written notice of the time,  
34 date, place and agenda of the meetings, including executive sessions, of  
35 [his/her] his or her committee and each committee having matters pending  
36 before it shall hold a meeting at such time, date and place unless  
37 excused by the Speaker of the House. Notice shall be given at least one  
38 legislative day in advance of the committee meeting. Notice may be  
39 reduced to [24] twenty-four hours by unanimous consent of all members of  
40 the committee, whether in attendance or not. Notice shall never be less  
41 than [24] twenty-four hours. All notices shall include posting of the  
42 notice on the bulletin board outside the Speaker's office.

43 Committees shall comply with the requirements of the statutes  
44 pertaining to open meetings.

#### 45 Committee Substitutes



1 Rule [30.] 32. No bill or substitute may be taken up for consideration  
2 by a committee unless [said] such bill or substitute shall have been  
3 distributed to the members of the committee at least one legislative day  
4 and twenty-four hours in advance of [said] such consideration.  
5 Electronic distribution shall be an acceptable form of distribution.  
6 This rule may be waived by unanimous consent of all members of the  
7 committee, whether in attendance or not. Failure to take the bill up for  
8 consideration at the designated time requires that the one legislative  
9 day and twenty-four hours' notice be given again before it is taken up  
10 for consideration.

#### 11 Other Duties

12 Rule [31.] 33. Each committee, in addition to the duty above prescribed,  
13 shall perform such other duties as may be required by the House. If it  
14 shall become necessary to compel the presence of any person before a  
15 committee, the production of records or documents, or to receive sworn  
16 testimony before a committee, a subpoena may be issued under the hand of  
17 the Speaker as provided by law and an oath or affirmation may be  
18 administered by the chair of the committee as provided by law.

#### 19 Attendance

20 Rule [32.] 34. The secretary of each committee shall keep a record of  
21 the attendance of each committee meeting in the minute book of the  
22 committee, which shall be available to any person upon request. Any  
23 member of a committee absent, without good cause, from three consecutive  
24 meetings of the committee, as shown by the records of the committee, may  
25 be dropped therefrom by a statement to that effect entered into the  
26 House Journal by the Speaker. The roll shall be recorded by the chair or  
27 secretary of a committee at each meeting.

#### 28 Minority Views

29 Rule [33.] 35. The minority of a committee may not make a report or  
30 present to the House an alternative report, but has the right to file  
31 views to accompany the report.

#### 32 Committee Relieved of Bill - When

33 Rule [34.] 36. No bill shall be taken away from any regular standing  
34 committee [or] , special standing committee, or select standing  
35 committee of the House, as provided by the Constitution, until after ten  
36 legislative days have expired after referral to the committee by the  
37 Speaker. Pursuant to the Constitution, one-third of the members of the  
38 House shall have the power to relieve a committee of any bill. Such  
39 power may be exercised by filing a petition to that effect with the  
40 Chief Clerk of the House. Upon receipt of [said] such petition  
41 containing the signatures of at least [55] fifty-five members, the Chief  
42 Clerk shall publish [said] such petition in the Journal and place the  
43 discharged bill upon the regular calendar of House Bills taken from  
44 Committee, as provided by the Constitution.

1 Election Contest

2 Rule [35.] 37. Whenever there shall be filed with the Speaker a notice  
3 of contest of the election of a member of the House, [he/she] he or she  
4 shall refer the same, without discussion, either to the regular standing  
5 Committee on Elections or a special standing committee appointed to hear  
6 the matter. [Said] Such committee shall examine the timeliness and  
7 sufficiency of the notice, the depositions, and other documents  
8 submitted and report to the House its recommendations, whereupon the  
9 House shall act by resolution to sustain or reject the committee  
10 recommendations.

11 Ethics Committee

12 Complaints of Ethical Misconduct

13 Rule [36.] 38. (a) The Speaker shall appoint a Committee on Ethics and  
14 name the committee's chair. The Minority Floor Leader shall name the  
15 committee's [vice-chair] vice chair and minority members. The committee  
16 shall have an equal number of members of the majority and minority  
17 party.

18 (b) The committee may consider and report upon complaints referred  
19 to it relating to a member of the House involving the commission of a  
20 crime, misconduct, willful neglect of duty, corruption in office or  
21 other complaints relating to the ethical conduct of a member. The  
22 committee is authorized to sit and act at any time or place within the  
23 State of Missouri during the recess and adjournment periods of the  
24 House, administer oaths, and take testimony, either orally or by sworn  
25 written statement.

26 (c) Within [20] twenty calendar days of the commencement of the  
27 first regular session of each general assembly, the Committee on Ethics  
28 shall adopt Rules of Procedure for the investigation of complaints of  
29 ethical misconduct referred to it involving a member of the House. The  
30 proposed Rules of Procedure shall be filed by the committee in the form  
31 of a House Resolution with the Clerk of the House, reported in the  
32 Journal, and placed on the House Resolutions Calendar.

33 (d) Upon receipt of a complaint, in writing and under oath, of  
34 ethical misconduct by a member of the House made by another member, the  
35 Speaker shall refer the same, within [10] ten days, without discussion,  
36 to the Committee on Ethics. The complaint shall be confidential. The  
37 Committee shall examine the sufficiency of the complaint[, ] and proceed  
38 to conduct an investigation as provided in the Committee's Rules of  
39 Procedure, if a majority of the Committee appointed so votes upon a roll  
40 call. When a motion to proceed to conduct an investigation fails on a  
41 recorded vote, the complaint shall be immediately dismissed.

42 (e) At the conclusion of the investigation, the Committee shall  
43 report its findings, conclusions, and recommendations to the House,  
44 whereupon the House shall act by resolution to sustain or reject the  
45 Committee recommendations. The Committee may recommend that the House  
46 expel the member as provided in Article III, Section 18 of the Missouri  
47 Constitution, or that the House punish the member as provided in Article  
48 III, Section 18 of the Missouri Constitution, by reprimand on the  
49 adoption of the resolution or by censure by the Speaker in open session.

1 (f) All rules that pertain to regular or special standing  
2 committees shall apply to the Committee on Ethics to the extent  
3 consistent with this rule and any rules of procedure adopted pursuant to  
4 this rule.

## 5 BILLS

### 6 Introduced - Manner of Setting Forth New and Old Material

7 Rule [37.] 39. (a) *When.* Bills may be introduced only on the report of  
8 a committee or by any member of the House, in the regular order of  
9 business. No member shall file a bill, other than an appropriation bill,  
10 after [April 1] March 15, without leave of the House.

11 (b) *Manner of Printing.* Any bill shall have the matter which is  
12 being repealed from current law enclosed in bold-faced brackets and the  
13 matter which is being added to the law underscored when typewritten and  
14 in bold-faced type when printed. A footnote shall be annexed to the  
15 first page of each bill which contains material enclosed in bold-faced  
16 brackets to the following effect:

17 "EXPLANATION - Matter enclosed in bold-faced brackets [thus] in the  
18 above bill is not enacted and is intended to be omitted from the law.  
19 Matter in bold-face type in the above bill is proposed language."

20 Where a section is completely rewritten, the existing section shall  
21 be set forth in small type in bold-faced brackets in a note following  
22 the new section but the changes need not be distinguished. Any House  
23 bill or substitute thereof which does not comply with this rule shall  
24 not be placed upon the calendar.

25 (c) *Numbering of Bills.* The Chief Clerk shall number bills in the  
26 order of their filing, reserving numbers for appropriations bills.

27 (d) *Withdrawal.* Any bill may be withdrawn by the sponsor before  
28 the bill has been referred to any regular, select, or special standing  
29 committee.

### 30 Number of Copies Printed

31 Rule [38.] 40. The Chief Clerk shall print such number of copies of all  
32 House Bills and House Joint Resolutions as [he/she] he or she shall deem  
33 appropriate.

### 34 Federal Mandate Calendar

35 Rule [39.] 41. (a) When a federal mandate bill is reported from the  
36 appropriate [committee(s)] committee with recommendation that it "Do  
37 Pass" or "Without Recommendation", it shall go upon the calendar of the  
38 House.

39 (b) No bill shall be placed on the Federal Mandate Calendars unless  
40 it is federally mandated, immediate in nature and reduces revenues or  
41 savings if not enacted. A federal mandate bill may only contain subject  
42 matter concerning the federal mandate. A member wishing for his or her  
43 bill to be considered for placement on the Federal Mandate Calendar  
44 shall request in writing to the chair of the committee where such bill  
45 has been referred. The written request shall state the deadline by which  
46 the [State] state must comply with the federal mandate and what will

1 happen if the [State] state fails to take action by such date. A copy  
2 for each committee member of the federal [statute(s)] statute or  
3 [regulation(s)] regulation mandating such action shall accompany the  
4 request. After the committee has voted "Do Pass" on a bill with such a  
5 request, it shall take a second recorded vote on whether or not to  
6 recommend that it be placed on the Federal Mandate Calendar. If said  
7 bill is reported "Do Pass" by [the] a regular standing committee with a  
8 recommendation that same be placed on the Federal Mandate Calendar, and  
9 the [Committee on Rules] appropriate select standing committee concurs  
10 therein, the [Committee on Rules Chair] chair of the appropriate select  
11 standing committee shall submit to the Speaker a copy of the original  
12 written request, along with a copy of the federal [statute(s)] statute  
13 or [regulation(s)] regulation mandating State action. If the Speaker  
14 concurs with the committees that the bill complies with the requirements  
15 of this rule, [he/she] he or she shall advise the Chief Clerk to place  
16 same on the Federal Mandate Calendar. If the Speaker does not concur,  
17 [he/she] he or she may place the bill on the Perfection Calendar. Each  
18 bill placed upon the Federal Mandate Calendars shall have attached  
19 thereto a copy of the federal [statute(s)] statute or [regulation(s)]  
20 regulation that mandates the bill, along with a copy of the request to  
21 place the bill on the Federal Mandate Calendar and shall be distributed  
22 to all members at least twenty-four hours prior to consideration by the  
23 entire House.

#### 24 25 Revision Bills

26 Rule 42. Any bill denominated as a revision bill by the appropriate  
27 committee shall contain only that subject matter approved by the  
28 committee on legislative research, and additional material may not be  
29 amended thereto, unless needed as a technical correction.

#### 30 Motion To Place On Calendar

31 Rule [40.] 43. If any bill is reported from committee with the  
32 recommendation that it "Do Not Pass" it shall not go on the calendar of  
33 the House unless ordered by a constitutional majority. At the same time  
34 the bill is reported to the House, the committee chair shall notify the  
35 sponsor or handler of the bill that such report is being made. A motion  
36 to have a bill placed upon the calendar must be made within three  
37 legislative days after the bill is reported and when the sponsor of the  
38 bill is present or the motion is made by a member upon the sponsor's  
39 written request. If no such action is taken within [said] such time, the  
40 bill shall lie on the table. If such a motion is sustained, the bill  
41 shall stand automatically referred to the Select Standing Committee on  
42 Rules for further action thereon.

#### 43 Timing of Placement on Calendar

44 Rule [41.] 44. No House bill shall be taken up for consideration by the  
45 House unless it has been upon the calendar for at least one legislative  
46 day.

#### 47 Bills Laid Over Informally

1 Rule [42.] 45. When a bill is reached, in its order, to be perfected and  
2 printed, or to be agreed to and read a third time and placed upon its  
3 final passage, it may upon the request of the Majority Floor Leader, or  
4 the sponsor or handler thereof, if a House Bill, (or upon the request of  
5 its handler in the House, if a Senate Bill) hold its place on the  
6 calendar, or be laid over informally, and thereafter be called up at any  
7 time when otherwise in order.

8 To Appear In Order

9 Rule [43.] 46. All bills laid over informally and not taken up and  
10 disposed of the same day, shall appear in order upon the calendar for  
11 the next legislative day following.

12 Ten Day Rule

13 Rule[44.] 47. If a bill laid over informally is not taken up for further  
14 consideration within ten legislative days after being laid over, it  
15 shall lie on the table and be dropped from the calendar of the House  
16 without further action of the House.

17 Consent Calendar

18 Rule [45.] 48. (a) *Which Bills May Be Placed on the Consent Calendar.*  
19 Each regular standing committee, after a favorable vote on a bill, may  
20 further determine by a second and affirmative vote of every member  
21 present whether or not such bill is of a noncontroversial nature. Any  
22 bill which increases net expenditures of the state, reduces net revenue  
23 of the state, or creates or expands a penalty provision, shall not be  
24 considered by the committee for consent; provided however, any bill  
25 which specifically authorizes an easement or right-of-way involving  
26 state property may be considered by the committee for placement on the  
27 Consent Calendar. If it has been determined by the regular standing  
28 committee that such bill is of a noncontroversial nature and meets all  
29 consent requirements, the regular standing committee shall report the  
30 bill to the Select Standing Committee on Rules as "Do Pass - Consent".  
31 The Select Standing Committee on Rules may decide by a majority  
32 affirmative vote of those present whether to place the bill on the  
33 appropriate consent calendar.

34 (b) *Procedure on House Bills.* If the regular standing committee  
35 shall so determine, the appropriate committee report shall include a  
36 request that a bill be placed on the "House Consent Calendar for  
37 Perfection". Any bill so reported shall automatically be referred to the  
38 Select Standing Committee on Rules. Any bill reported by the Select  
39 Standing Committee on Rules with the recommendation that it be placed on  
40 the House Consent Calendar for Perfection shall be placed on that  
41 calendar and after [said] such bill has remained on the "House Consent  
42 Calendar for Perfection" for five legislative days, it shall be ordered  
43 perfected and advanced to the "House Consent Calendar for Third Reading  
44 and Final Passage" without further action of the House, unless five  
45 members, with at least two from each political party, have filed written  
46 objection with the Chief Clerk. If such objections are filed, the bill  
47 shall be placed on the House Bills to be Perfected and Printed Calendar.

1 An objection made by five members under this rule cannot be rescinded.  
2 [Where there is a House Committee Substitute for a consent bill or House  
3 Committee Amendments to a consent bill, the committee substitute, or the  
4 bill as amended, shall be deemed adopted and perfected by consent.]

5 (c) *Senate Bills - Consent.* When the Senate passes a bill by its  
6 procedure for consent bills, such bill shall be considered for treatment  
7 as a consent bill by the House committee without further request;  
8 provided however, that the same committee procedures, votes and  
9 requirements for House Bills being considered for consent shall be  
10 applied to Senate Bills being considered for consent. A Senate Bill may  
11 be considered by the committee for Consent even if it was not a Consent  
12 Bill in the Senate.

13 (d) *Procedure on Senate Bills.* Senate Bills passed out of the  
14 appropriate House regular standing committee and the Select Standing  
15 Committee on Rules with the request that the bill be placed on the  
16 Senate Bills for Third Reading and Final Passage - Consent Calendar are  
17 subject to the five member objection provision of this rule.

18 (e) *Deadline for Placing Senate Consent Bills on the Calendar.* No  
19 Senate consent bills shall be placed on the consent calendar after April  
20 15.

21 (f) *Amendments.* House bills may be considered for consent after  
22 they are amended in committee but may not be amended on the floor of the  
23 House.

24 Senate consent bills may be amended in committee but not on the  
25 floor of the House unless the Senate Rules allow amendment of House  
26 consent bills on the floor of the Senate in which case Senate consent  
27 bills may be amended on the floor of the House. House committee  
28 amendments [and House committee substitutes] to Senate consent bills  
29 shall be deemed adopted on the fifth legislative day.

30 AMENDMENTS AND SUBSTITUTES

31 Rule [46.] 49. (a) *In Writing and Distributed in Advance.* Proposed  
32 amendments must be reduced to writing. Every amendment shall be  
33 distributed in advance of the time the bill is initially taken up for  
34 consideration. An amendment shall be considered to have been distributed  
35 if it has been either transmitted electronically and made available on  
36 each member's chamber laptop computer and a copy in paper form placed on  
37 the desk of the majority floor leader and minority floor leader or  
38 placed on the members' desks in paper form, except for the desk of any  
39 member who has waived receipt of amendments. The sponsor of an amendment  
40 that has been distributed may make technical corrections at the time the  
41 amendment is offered or under consideration. Any technical corrections  
42 shall be read in full by the clerk. Technical corrections shall be  
43 subject to a point of order that they are not truly technical in nature.  
44 Every proposed amendment to the amendment and substitute amendment may  
45 be offered after the time a bill is initially taken up for consideration  
46 but shall be distributed prior to the offeror being recognized for a  
47 motion on such amendment.

48 (b) *What Amendments and Substitute Amendments are in Order.* When a  
49 bill, motion or proposition is under consideration, a motion to amend  
50 and a motion to amend that amendment shall be in order, and it also  
51 shall be in order to offer a further amendment by way of substitute for

1 the original motion to amend, to which one amendment may be offered. It  
2 shall not be in order to offer a substitute amendment to an amendment to  
3 an amendment. When an amendment is offered, a substitute for that  
4 amendment is offered and an amendment to the substitute is offered, it  
5 shall not be in order to offer a substitute for the amendment to the  
6 substitute. Any proposed amendment in the third degree shall be out of  
7 order. [Any bill may be withdrawn by the sponsor before amendment or  
8 decision thereon.] Any motion to adopt an amendment may be withdrawn by  
9 the sponsor before decision thereon. Once a bill has been amended, it  
10 shall be in the possession of the House.

11 (c) *Committee Substitutes Treated as Original.* A House committee  
12 substitute shall be considered as an original bill for purposes of  
13 amendment.

14 (d) *House Substitute.* No House Substitute will be in order. A House  
15 Substitute is an amendment which, in the opinion of the Speaker, is  
16 effectually replacing the underlying bill or committee substitute.

17 (e) *When Federal Mandate Bills can be Amended.* Amendments to House  
18 and Senate bills-Federal Mandate are permitted only within the scope of  
19 the federal mandate. Perfecting amendments are permitted to make  
20 technical amendments.

21 (f) *Appropriations Bills.* 1. No amendment to the appropriations  
22 bills of the state budget shall be in order if it increases the total  
23 amount of general revenue or general revenue equivalent appropriated in  
24 the House appropriations bills. Any amendment that increases the amount  
25 of general revenue or general revenue equivalent appropriated in the  
26 House appropriations bills shall be required to be submitted with a  
27 separate amendment that makes an equal reduction in general revenue or  
28 general revenue equivalent in the same bill or any other of the bills  
29 still pending. If the reduction is in another bill, the decreasing  
30 amendment shall be taken up first, and the increasing amendment may be  
31 taken up only if the decreasing amendment is adopted. When a pair of  
32 amendments is submitted, the decreasing amendment shall be required to  
33 clearly identify the corresponding increasing amendment.

34 2. If a member's decreasing amendment is adopted and the same  
35 member's increasing amendment is defeated, the decreasing amendment's  
36 adoption is void.

37 3. The offering and adoption of an amendment decreasing the amount  
38 of general revenue or general revenue equivalent appropriated without a  
39 balancing increase [in the same amendment or a paired amendment] creates  
40 no right of another member to offer an increasing amendment in any  
41 amount up to the amount of the decrease effected by the decreasing  
42 amendment, and no member may be recognized for the purpose of making  
43 such an amendment.

44 4. For the perfection of the House appropriations bills of the  
45 state budget only, it shall be permissible to amend any line item as  
46 often as the House pleases, as long as prior adopted amendments to the  
47 line item are taken into account.

48 5. [No House Bill or House Committee Substitute of the state budget  
49 shall be adopted until all properly offered amendments to the first 12  
50 House appropriations bills or substitutes have been disposed of]  
51 Notwithstanding any rule to the contrary, neither substitute amendments  
52 nor amendments to amendments shall be in order for any appropriations  
53 bill other than technical corrections under Rule 46(a).

Committee Substitute Printed

1  
2 Rule [47.] 50. When a select standing committee recommends a substitute  
3 for a bill, the original bill will accompany the substitute. The  
4 substitute shall be handled on the floor of the House by the committee  
5 chair or any member designated by the committee chair. The Chief Clerk  
6 shall have an appropriate number of copies of the substitute printed. No  
7 committee substitute shall be called from the calendar of the House  
8 until the printed copies have been distributed for at least one  
9 legislative day. Amendments, if any, may be offered to the substitute  
10 before the vote on the motion to adopt the substitute is taken. If the  
11 substitute is defeated, the original bill shall be before the House for  
12 perfection and shall be considered and shall be handled on the floor by  
13 the original sponsor of the bill.

14 Order of Amendments

15 Rule [48.] 51. When amendments to any bill, motion or proposition are  
16 pending, they shall be voted on in the following order:

17 (1) Amendments to the amendment are disposed of before the  
18 substitute is taken up. Only one amendment to the amendment is in order  
19 at one time; but as rapidly as one is disposed of by rejection or  
20 incorporation as a part of the amendment, another is in order as long as  
21 any member desires to offer one.

22 (2) Amendments to the substitute are next voted on, and may be  
23 offered, one at a time, and as rapidly as one is disposed of by  
24 rejection or incorporation as a part of the substitute amendment,  
25 another is in order as long as any member desires to offer one, until  
26 the substitute amendment is adopted.

27 (3) The substitute amendment, as amended, is next voted on. If the  
28 substitute amendment is adopted, the underlying amendment to which it  
29 was offered shall not be voted upon, but the substitute amendment shall  
30 become part of the bill.

31 (4) The amendment is voted on last. If any substitute has not been  
32 agreed to, the vote comes on the amendment as amended.

33 (5) The House Committee Substitute is next voted upon, after  
34 opportunity for amendment. If the House Committee Substitute is adopted,  
35 there shall be an additional vote for the perfection of the bill, as  
36 amended.

37 (6) If there is no House Committee Substitute, or if the House  
38 Committee Substitute is not adopted, the original House Bill is next  
39 voted upon, after opportunity for amendment.

40 Amendments Incorporated In Bill

41 Rule [49.] 52. All amendments adopted by the House to a bill originating  
42 in the House shall be incorporated in the bill as perfected, and the  
43 bill, as thus perfected, shall be printed for the use of the members  
44 before its final passage. The perfecting and printing shall be done  
45 under the supervision of the Chief Clerk who shall assure that the bill  
46 is truly perfected and the printed copies furnished to the members are  
47 correct.





1 in conference, except that a perfecting amendment to make technical  
2 corrections is in order in the house of origin when the bill is taken up  
3 for final passage as amended by the other house. The perfecting  
4 amendment may be directed to the bill or to amendments to the bill. If  
5 a perfecting amendment is adopted, the bill as finally passed with the  
6 perfecting amendment shall be returned to the other house for its  
7 concurrence in the perfecting amendment.

## 8 Conference Reports

9 Rule [57.] 60. (a) *Signatures on a Conference Report.* All conference  
10 committees [on non-appropriations bills] shall be composed of [three  
11 conferees from each house. All conference committees on appropriations  
12 bills of the state budget shall be composed of] five conferees from  
13 each house. No conference report shall be submitted to either house  
14 unless approved by a majority vote of the full committee with not less  
15 than three conferees from the House and two conferees from [each  
16 house] the Senate signing the report.

17 (b) *Review for Correctness.* Before a conference report is [taken  
18 up by the House] referred to the Regular Standing Committee on Fiscal  
19 Review, it shall be reviewed for the technical correctness of the  
20 report and of any amendments, bill or substitute the report recommends  
21 for passage by the House.

22 (c) *Notice Requirements.* No conference committee report shall be  
23 taken up and considered unless the same has been distributed to the  
24 members, except members who have waived receipt of conference  
25 committee reports, at least one legislative day prior to  
26 consideration.

27 (d) *Exceeding the Differences.* Unless authority is granted by the  
28 House to exceed the differences, the conferees must confine themselves  
29 to matters that are within the scope of the differences between the  
30 House position and the Senate position. When a report is offered for  
31 adoption, the point of order that the conferees have exceeded the  
32 differences shall be in order. The Speaker may rule on the point of  
33 order or may place the question of whether the conferees have exceeded  
34 the differences before the House for a vote. A majority of members  
35 voting prevails on the question.

## 36 RESOLUTIONS

### 37 Joint and Concurrent Resolutions

38 Rule [58.] 61. All joint and concurrent resolutions designed to submit  
39 to the qualified voters of the state amendments to the Constitution of  
40 the State of Missouri, to be voted upon by such voters, shall be read on  
41 three separate days, and shall be reported upon by the committee of the  
42 House, and shall otherwise be proceeded upon in like manner as a bill.  
43

### 44 Joint and Concurrent Resolutions of Congress

45 Rule [59.] 62. All joint and concurrent resolutions of the Congress of  
46 the United States designed to submit to the legislature an amendment to  
47 the Constitution of the United States shall be submitted as a Concurrent

1 Resolution and read on three separate days, shall be reported upon by a  
2 committee, shall be adopted only by a constitutional majority and shall  
3 otherwise be proceeded upon in like manner as a bill.

4 The text of the amendment as proposed by the Congress of the United  
5 States shall not be amended.

6 Reference of Resolutions, etc. Stand Referred

7 Rule [60.] 63. All petitions, memorials, remonstrances, resolutions, and  
8 other papers offered shall stand referred, without reading,  
9 consideration, discussion, explanation or debate, to the Select Standing  
10 Committee on Rules unless timely referred to some other appropriate  
11 committee by the Speaker; provided however, that resolutions informing  
12 the Governor [and/or] or the Senate that the House has convened, taken  
13 some action, or adjourned, resolutions to elect officers of the House,  
14 resolutions expressing the appreciation of the House to public  
15 officials, resolutions to adopt temporary rules, and concurrent  
16 resolutions to convene joint sessions may be adopted by the House upon  
17 introduction without referral to committee. Those papers that are  
18 favorably recommended by the committee for adoption by the House shall  
19 be listed in the Journal and placed upon a resolutions calendar.  
20 [Courtesy resolutions shall be printed in the Journal by number except  
21 those determined by the Committee to be of a controversial nature which  
22 shall be printed in full.] Joint courtesy resolutions shall be allowed  
23 if established by the rules of the Senate. Any resolution offered to  
24 request an investigation of a state official for the purposes of  
25 impeachment shall be referred to the Select Standing Committee on Rules  
26 or to any other committee as designated by the Speaker.

27 SENATE BILLS

28 Referral

29 Rule [61.] 64. Each Senate Bill shall, upon second reading, be referred  
30 to the appropriate committee of the House.

31 Go Upon The Calendar

32 Rule [62.] 65. When a Senate Bill is reported from the committee to  
33 which it was referred with the recommendation that it "Do Pass", or  
34 "Without Recommendation", it shall [stand automatically] be referred to  
35 the [Committee on Rules] appropriate select standing committee, as  
36 delineated by Rule 27. When a Senate Bill is reported from the Select  
37 Standing Committee on Rules or the appropriate select standing committee  
38 with the recommendation that it "Do Pass", or "Without Recommendation",  
39 it shall go upon the House Calendar for the third reading and final  
40 passage, provided that no Senate Bill shall be taken up for  
41 consideration by the House unless it has been upon the Calendar for at  
42 least one legislative day.

43 Senate Bills Reported "Do Not Pass"

44 Rule [63.] 66. If a Senate Bill is reported from the committee to which

1 referred with the recommendation that it "Do Not Pass" it shall not go  
2 upon the calendar of the House for third reading and final passage,  
3 unless so ordered by a constitutional majority of the House. In such  
4 case, the motion to place the bill on the calendar shall be made within  
5 three legislative days of the report[, ] and by a member who has been  
6 requested by the Senate sponsor of the bill. If such a motion is  
7 sustained, the bill shall stand automatically referred to the Select  
8 Standing Committee on Rules for further action thereon.

9 Amendments

10 Rule [64.] 67. Senate Bills may be amended by the House when placed upon  
11 third reading and final passage, before the vote is taken thereon.

12 BILLS NOT TO BE PASSED ON PREVIOUS ROLL CALL

13 Rule [65.] 68. No bill shall be passed by any roll call previously taken  
14 on another bill, nor shall more than one bill be passed on any one roll  
15 call.

16 MOTIONS

17 Must Be Read or Stated Before Debate

18 Rule [66.] 69. When a motion is made, it shall be stated by the [Chair]  
19 chair before being debated.

20 When In Possession of the House

21 Rule [67.] 70. When a motion is stated by the Speaker it shall be deemed  
22 to be in possession of the House. The motion may be withdrawn by the  
23 author at any time before a decision or amendment.

24 To Be Reduced to Writing

25 Rule [68.] 71. Every motion shall be reduced to writing if the Speaker  
26 or any member demands it.

27 Must Be Germane

28 Rule [69.] 72. No motion or proposition on a subject different from that  
29 under consideration shall be admitted under color of amendment.

30 Privileged

31 Rule [70.] 73. When a question is under debate, no motion shall be  
32 entertained but to adjourn; to take a recess; to lay on the table; for  
33 the previous question; to postpone to a certain day; to recommit to  
34 committee; or to postpone indefinitely; which several motions shall have  
35 precedence in the order herein set forth.

36 Dilatory

1 Rule [71.] 74. When any of the motions enumerated in the preceding rule  
2 have been made and lost, no similar motion shall be entertained until  
3 some other business is transacted by the House.

4 Privileged Motions In Order - When

5 Rule [72.] 75. Except as otherwise limited herein, and except when a  
6 member is speaking or the roll is being called, the privileged motions  
7 set forth in Rule [70] 73 are always in order, and pending the result of  
8 such a motion, no member shall leave [his/her] his or her seat in the  
9 House.

10 Previous Question

11 Rule [73.] 76. Any member may move the previous question. The motion  
12 shall be restated by the Speaker in this form: "Shall the question  
13 under immediate consideration be now put?" It may be moved like any  
14 other question but it shall only prevail when supported by a  
15 constitutional majority and until decided shall preclude amendments and  
16 debate. If the motion is sustained, the proponent of the matter under  
17 consideration shall be allowed one minute in which to make a closing  
18 statement before the House votes on the question. A failure to sustain  
19 the motion shall not take the matter under consideration from further  
20 consideration of the House; but the House shall proceed as if the motion  
21 had not been made.

22 Not Debatable

23 Rule [74.] 77. Motions to adjourn and for the previous question shall be  
24 decided without debate; provided however, that a motion to adjourn is  
25 subject to a request by five members for a roll call vote. All other  
26 privileged motions are debatable.

27 Division of Questions

28 Rule [75.] 78. Any member may have, as a personal right, a division of  
29 the question where the sense will admit of it. When the question having  
30 been divided is a Senate Bill for Third Reading, each part of the bill  
31 shall be voted upon separately and a subsequent separate vote shall be  
32 taken on the entire bill. When a bill is divided for consideration, the  
33 title and enacting clause shall be considered a separate part and shall,  
34 unless otherwise amended, be technically changed to reflect any  
35 amendments or deletions to the bill. No House Bill shall be subject to  
36 a division of the question after its perfection.

37 Indefinite Postponement

38 Rule [76.] 79. When a question is postponed indefinitely, the same shall  
39 not be acted upon again during the session.

40 Question Laid on the Table - How Taken Up

41 Rule [77.] 80. When a question has been laid on the table, the same

1 cannot be taken up again without a vote of two-thirds [(2/3)] of the  
2 members present.

3 Motion to Recommit to Committee

4 Rule [78.] 81. Any member may make a motion, at any time prior to the  
5 time [said] such bill is third read and passed, that a bill be  
6 recommitted to the select standing committee from which it was reported  
7 or that a bill be committed to another specifically named committee in  
8 the original form of the bill as it was referred to the committee of  
9 origin, which shall be sustained if a majority of the members present  
10 vote in the affirmative.

11 Motion to Reconsider - Must Be Made Within Three Days

12 Rule [79.] 82. When a motion that a bill be perfected and printed, or  
13 that a bill be agreed to, read a third time, and placed upon its passage  
14 fails, or when any other question is decided by the House, any member  
15 voting on the prevailing side may move to reconsider the vote provided  
16 that the motion to reconsider is made within three legislative days  
17 after the day on which the vote was taken.

18 Procedure for Motion to Reconsider

19 Rule [80.] 83. A constitutional majority is required to sustain any  
20 motion to reconsider. If the motion to reconsider is sustained the House  
21 shall proceed to the original question or motion immediately before  
22 proceeding to other questions; whereupon the original question shall be  
23 voted upon before any other business of the House is transacted. This  
24 shall not preclude further debate or amendment of the proposition, if  
25 otherwise appropriate. Any motion to reconsider having failed once shall  
26 not be reconsidered again, except to reconsider the vote by which an  
27 appropriation bill failed to pass. In the case of an appropriation bill,  
28 the motion to reconsider may be considered as many times as the House  
29 chooses.

30 DECORUM AND DEBATE

31 On Speaking

32 Rule [81.] 84. When any member is about to speak in a debate or deliver  
33 a matter to the House, [he/she] he or she shall rise from [his/her] his  
34 or her seat and respectfully address [himself/herself] himself or  
35 herself to "Mr. Speaker" or "Madam Speaker". The member shall refer, as  
36 appropriate, to other members as "Lady", "Gentleman" or  
37 "Representative". The member shall confine [himself/herself] himself or  
38 herself to the questions under debate and avoid personality and  
39 derogatory personal comments. If any member violates the rules of the  
40 House, the Speaker, or any member, may call [him/her] him or her to  
41 order. Any member called to order shall immediately sit down, unless  
42 permitted to explain, and the House shall, if appealed to, decide the  
43 case.

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## Appeals

Rule [82.] 85. If there is no appeal, the decision of the Speaker is final. If the decision of the Speaker is in favor of the member called to order, [he/she] he or she may proceed; if otherwise, and the case requires it, [he/she] he or she shall be liable to the censure of the House.

### Member to Rise or Seek Recognition

Rule [83.] 86. The Speaker shall not recognize any member desiring to speak unless such member arises or appropriately seeks recognition at or near [his/her] his or her desk. When two or more members seek recognition at the same time the Speaker shall name the member who is to speak first, the other members having the preference next to speak.

### Member May Speak - How Often

Rule [84.] 87. No member shall speak more than twice on the same question without leave of the House, nor more than once until all other members desiring to speak have spoken. Except when reporting a bill or resolution from a committee, no member may speak or inquire for more than fifteen minutes unless by unanimous consent of the House. When the question is to Third Read and Pass a House Consent Bill or a Senate Consent Bill, the floor handler of the bill and the ranking committee member from the party not the same as the bill handler, shall not speak or inquire for more than ten minutes. Other members shall not speak or inquire for more than five minutes on such bills. The provisions of this rule shall not take precedence over any limitations set pursuant to Rule [25(34)] 27(11).

### No Member Shall Name Another Member in Debate

Rule [85.] 88. No member shall name another member in debate, but shall refer to the member by district number or county.

### Members Not to Use Profanity

Rule [86.] 89. No member may use profanity either while speaking on the floor or in committee.

### Members Not to Walk Across House - When

Rule [87.] 90. While the Speaker is putting any question or addressing the House, no one shall walk out of or cross the House. When a member is speaking or the Journal is being read, no member shall engage in any private conversation; nor while a member is speaking shall anyone pass between [him/her] him or her and the Speaker. No member shall walk between two members who are engaged in debate or inquiries in the Hall of the House.

### Order of Questions

1 Rule [88.] 91. Except as otherwise set forth in these rules, all  
2 questions shall be propounded in the order in which they are moved  
3 except privileged questions, which shall be propounded as stated in  
4 Rule [70] 73.

#### 5 Voting

6 Rule [89.] 92. (a) Every member shall be present within the hall of the  
7 House during its sittings, unless excused or necessarily prevented[;]  ,  
8 and shall vote on each question put[;]  , unless [he/she] he or she has  
9 a direct personal or pecuniary interest in such question. No member  
10 shall be recorded as voting when [he/she] he or she was not present when  
11 the vote was taken. Nothing herein contained shall prohibit a member  
12 from voting "Present" on a question, and such vote shall be recorded in  
13 the Journal. In the case of equal division the question shall be lost.  
14 In the event that a member's vote (or absence) is incorrectly recorded  
15 in the Journal, [he/she] he or she shall file with the Chief Clerk an  
16 affidavit stating that [he/she] he or she was in the chamber at the time  
17 the vote was taken, that [he/she] he or she did in fact vote, that the  
18 vote (or absence) was incorrectly recorded, and the correct vote that  
19 should have been recorded. In addition to any other penalty provided by  
20 rule or law, the filing of a false affidavit shall subject that member  
21 to censure by the House.

22 (b) A member may not authorize any other person to cast [his/her]  
23 his or her vote or record [his/her] his or her presence. No other person  
24 may cast a member's vote or record a member's presence. A vote by a  
25 member of a committee with respect to any measure or matter may not be  
26 cast by proxy.

#### 27 Verification of the Roll

#### 28 Members Not to Interrupt Calling of Ayes and Noes; Changing Vote

29 Rule [90.] 93. Except as otherwise specifically allowed by these rules  
30 no member shall be permitted to interrupt a roll call, and no member  
31 shall be allowed to vote or change [his/her] his or her vote (except to  
32 have [his/her] his or her vote correctly recorded) after a verification  
33 has begun, or after the final vote is announced.

#### 34 Demand for Verification

35 Rule [91.] 94. Any five members may demand a verification of the roll  
36 call if such is made at any time prior to the time the voting has ended;  
37 which, in the event of electronic voting, shall be when the Speaker  
38 orders the voting board closed. A demand for verification and a call for  
39 absentees are the only reasons for which a member may interrupt a roll  
40 call vote.

#### 41 Bell to Signal Recorded Vote

42 Rule [92.] 95. At a reasonable time prior to the beginning of calling  
43 the ayes and noes on any question, a bell notifying the members of a  
44 roll call shall be sounded. After the votes are registered the absentees



1 shall be noted and upon demand of any member, another bell signifying  
2 that a call of absentees is being taken shall be sounded and a  
3 reasonable time shall be allowed after the sounding of the bell before  
4 the voting is closed.

#### 5 Roll Call Votes

6 Rule [93.] 96. In all cases where a rule of the House of Representatives  
7 refers to the "calling of the names of the members" or "calling of the  
8 ayes or noes" or "calling of the roll", such reference shall be  
9 understood to refer also to the "taking" of the vote by electronic roll  
10 call system. There shall be a taking of the vote by electronic roll call  
11 system on the motion of any one member which is seconded by four other  
12 members immediately standing. A vote by electronic roll call shall be  
13 limited to thirty minutes, except in the cases of quorum calls. In the  
14 event that the electronic roll call system is inoperable, the taking and  
15 recording of such vote shall be done by calling the name of each member  
16 and recording the respective aye, no or present votes. Any member not  
17 responding when [his/her] his or her name is called shall be recorded as  
18 absent.

#### 19 Dress Code

20 Rule [94.] 97. At all times when the House is seated, proper attire for  
21 gentlemen shall be business attire, including coat, tie, dress trousers  
22 and dress [shoes/boots] shoes or boots. Proper attire for women shall be  
23 dresses or skirts or slacks worn with a blazer or sweater and  
24 appropriate dress [shoes/boots] shoes or boots. This rule shall apply to  
25 all members and staff on the floor of the House and lower gallery.

#### 26 Eating, Smoking, Distracting Activities

27 Rule [95.] 98. No food, newspapers, or other items or activities  
28 distractive to House deliberations shall be permitted on the floor of  
29 the House while the House is in session. Smoking is prohibited in the  
30 Hall of the House, upper and lower galleries. The majority and minority  
31 caucuses shall adopt policies for its individual member's office space  
32 within the Capitol as it relates to the use of tobacco and alcohol  
33 products.

#### 34 Electronic Devices

35 Rule [96.] 99. Tape recorders, portable phones, video equipment,  
36 television equipment, photography equipment [and/or] , or any other  
37 electronic recording devices are not authorized for use on the floor of  
38 the House or in any gallery of the House unless permission has been  
39 granted by the Speaker and notice has been given to the body. Nothing  
40 contained in this rule shall prevent any member from using a portable  
41 laptop computer, which is hereby specifically authorized.

#### 42 Ascending the Dais

43 Rule [97.] 100. No person shall ascend to the Dais without first being

1 recognized to do so by the Speaker. The Speaker may invite any person to  
2 ascend the dais.

3  
4 INTERIM PROCEDURE

5 Bills - End of First Regular Session

6 Rule [98.] 101. All House Bills or House Joint and Concurrent  
7 Resolutions in possession of the House and not finally acted upon shall,  
8 at 5:59 p.m. on the first Friday following the second Monday in May in  
9 odd-numbered years, be laid on the Speaker's desk. All Senate Bills and  
10 Senate Joint and Concurrent Resolutions in possession of the House and  
11 not finally acted upon shall, at 5:59 p.m. on the first Friday following  
12 the second Monday in May in odd-numbered years, be laid on the President  
13 Pro Tem's desk. [House Bills and Joint and Concurrent resolutions laid  
14 on the Speaker's desk may be re-referred by the Speaker to House  
15 committees at the second regular session of the General Assembly in  
16 even-numbered years. This rule may only be suspended by a vote of two-  
17 thirds (2/3) of the elected members of the House.]

18 Bills - Pre-Filing

19 Rule [99.] 102. A member or member-elect of the House of Representatives  
20 may file a bill or joint resolution by mail or in person with the Chief  
21 Clerk of the House at any time during the period beginning on December  
22 first and ending on the day before a regular session begins which next  
23 precedes the session at which the bill or joint resolution is to be  
24 considered. Upon receiving a bill or joint resolution filed during the  
25 pre-filing period preceding a regular session of the General Assembly in  
26 odd-numbered years, the Chief Clerk of the House shall immediately date,  
27 number and have the bill or joint resolution printed in the most  
28 economical manner as approved by the House Rules Committee and made  
29 available according to the rules and practices of the General Assembly  
30 next preceding that for which the bill or joint resolution is filed and  
31 those bills and joint resolutions received during the filing period  
32 preceding a regular session in an even-numbered year shall be printed  
33 and made available according to the then effective rules of that General  
34 Assembly. All bills or joint resolutions that are pre-filed shall be  
35 deemed filed on the day the House begins its regular session.

36 Interim Committees

37 Rule [100.] 103. All regular or special standing committees named during  
38 the first regular session of a General Assembly may meet to consider  
39 bills or perform any other necessary legislative function during the  
40 interim between the session ending on the thirtieth day of May and the  
41 session commencing on the first Wednesday after the first Monday of  
42 January; except the Speaker may appoint a subcommittee, made up of  
43 members of the regular or special standing committee, to act in place of  
44 the regular or special standing committee during the interim. The  
45 Speaker may appoint special interim committees to consider bills or  
46 perform other necessary legislative duties. Members of each of the  
47 committees, or any subcommittee thereof, shall be reimbursed for their

1 necessary and actual expenses incurred while attending meetings of the  
2 committee or subcommittee, if approved by the Speaker.

3 CALL OF THE HOUSE

4 Names of Absentees to Be Called

5 Rule [101.] 104. A call of the House may be made at any time on motion  
6 seconded by ten members and sustained by a majority of those present;  
7 (names of members may be called orally or by electronic roll call) and  
8 under a call of the House a majority of those present may send for and  
9 compel the attendance of absent members; and a majority of all the  
10 members present shall be a sufficient number to adjourn.

11 Absent Members May Be Sent For

12 Rule [102.] 105. Upon the call of the House, the names of those members  
13 present shall be recorded and the absentees noted, and those whose names  
14 do not appear may be sent for and taken into custody wherever found by  
15 the Sergeant-at-Arms or special messenger appointed.

16 Prohibited While Voting In Progress

17 Rule [103.] 106. No call of the House shall be made after the Speaker  
18 has directed the clerk to open the electronic voting device to record  
19 the names of the members and until the vote be announced.

20 Majority Not Under Arrest May Censure And Fine Delinquent Members

21 Rule [104.] 107. The majority of those present, not under arrest, may  
22 make an order for the censure or fine of delinquent members[, ] and  
23 prescribe the terms under which they shall be discharged.

24 Release from Custody

25 Rule [105.] 108. When a member shall have been discharged from custody  
26 and admitted to [his/her] his or her seat the House shall decide whether  
27 such discharge shall be with or without fees; and, in like manner,  
28 whether a delinquent member, taken into custody by a special messenger  
29 shall defray the expense of such special messenger.

30 COMMITTEE OF WHOLE HOUSE

31 When Permitted

32 Rule [106.] 109. On motion, the House may resolve itself into a  
33 Committee of the Whole House for consideration of any business which may  
34 properly come before it.

35 Chair Appointed by Speaker

36 Rule [107.] 110. In forming a Committee of the Whole House, the Speaker  
37 shall leave [his/her] his or her chair, and a [Chairman] chair preside

1 in the Committee, who shall be appointed by the Speaker.

2 Procedure upon Bills

3 Rule [108.] 111. Upon a bill being committed to a Committee of the Whole  
4 House, the same shall be first read at length by the Clerk, and then  
5 again read and debated by clauses, leaving the preamble to be last  
6 considered. After report, the bill shall again be subject to debate and  
7 amended by clauses, as before.

8 Amendment to Motion Must Be Incorporated in Original Motion

9 Rule [109.] 112. All amendments made to an original motion in Committee  
10 of the Whole House shall be incorporated with the motion and so  
11 reported.

12 Amendments Shall Be Noted

13 Rule [110.] 113. All amendments made to reports, resolutions or  
14 other matters committed to a Committee of the Whole House shall be  
15 noted and reported, as in case of bills.

16 Rules of Proceedings

17 Rule [111.] 114. Rules and proceedings of the House shall be  
18 observed in Committee of the Whole House, as far as they are  
19 applicable, except that limiting the number of times of speaking.

20 Quorum

21 Rule [112.] 115. A majority of the members elected shall be a  
22 quorum to do business, and if, at any time, a sufficient number  
23 shall not be present in Committee of the Whole House, and the  
24 Committee shall arise, and the Speaker shall resume the chair and  
25 the [Chairman] chair report the cause of the rising of the Whole  
26 Committee.

27 ADMISSION TO HALL

28 Definitions

29 Rule [113.] 116. The space between the granite columns shall be  
30 known as the floor of the House and the space beyond the granite  
31 columns on either side shall be known as the lower gallery, and the  
32 space on the upper floor of the House shall be known as the upper  
33 gallery.

34 Admission to House Floor

35 Rule [114.] 117. No person shall be admitted to the floor of the  
36 House or the House East Gallery other than the officers and members  
37 of the House and the staffs of the Speaker, Speaker Pro Tem,  
38 Majority and Minority Floor Leaders, Assistant Majority and

1 Minority Floor Leaders, Majority and Minority Whips, and [Chairman]  
2 Chair of the Budget Committee and, at the request of the Speaker,  
3 technical support staff needed to maintain data processing  
4 equipment and other equipment. Other persons may be admitted to the  
5 floor and East Gallery with the consent of the House. For the  
6 purposes of this rule, the Chief Clerk's staff, the Assistant Chief  
7 Clerk, any doormen, sergeant-at-arms and House Photographer are  
8 considered officers of the House. Guests may upon written request,  
9 submitted five days in advance and with the consent of the Speaker,  
10 address the House from the dais at the beginning or adjournment of  
11 a daily legislative session or any recess thereof.

12 Admission to Lower Gallery

13 Rule [115.] 118. No person shall be admitted to the lower gallery  
14 of the House except members of the General Assembly, spouses of  
15 members, employees of the General Assembly, Joint Committee staff,  
16 the Governor, the Lieutenant Governor, the Secretary of State, the  
17 State Auditor, the State Treasurer, the State Attorney General,  
18 Judges of the Supreme Court, Clerk of the Supreme Court, Judges of  
19 the Courts of Appeal or Circuit Courts, Members of Congress, the  
20 Governor's Chief of Staff and former members of the General  
21 Assembly who are not registered lobbyists or who do not lobby for  
22 an individual or organization, and physically disabled persons. No  
23 official or other person, except current members of the General  
24 Assembly, otherwise allowed to enter the lower gallery by this rule  
25 shall engage in any activity supporting or opposing any bill or  
26 resolution before the House from the lower gallery. Other persons  
27 may be admitted to the gallery by the Speaker upon special request  
28 of any Representative when the House is in session. Members of the  
29 press may enter the lower galleries while the House is in session  
30 for the purpose of interviewing members of the House.

31 Admission to Upper Gallery

32 Rule [116.] 119. The gallery at the front of the chamber above the  
33 Speaker's dais shall be reserved for members of the Missouri  
34 Capitol News Association holding valid credentials issued by the  
35 Speaker and any other member of the press issued credentials by the  
36 Speaker. All other upper galleries shall be open to the public.

37 RULES

38 May Be Rescinded or Amended - How

39 Rule [117.] 120. Any motion or resolution purporting to rescind or  
40 change the standing rules of the House or to introduce a new rule  
41 shall stand without reading or consideration and without  
42 discussion, explanation, or debate to the Select Standing Committee  
43 on Rules. Such motions or resolutions as shall be favorably  
44 recommended by such committee for adoption by the House shall, upon  
45 such recommendation, be printed in the Journal and shall be placed  
46 upon a Resolutions Calendar. A constitutional majority shall be

1 required to pass such a resolution. Nothing herein shall prohibit  
2 a member from offering substitute rules or amendments to rules  
3 recommended by the committee.

4 May Be Dispensed With

5 Rule [118.] 121. Rules [70, 79 and 80] 73, 82, 83, and 121 of the  
6 House shall not be suspended or dispensed with, unless by unanimous  
7 consent or unless two-thirds (2/3) of the elected members concur  
8 therein. No other standing rule or order of the House shall be  
9 dispensed with, except by unanimous consent or unless a  
10 constitutional majority concurs therein and motions for that  
11 purpose shall be limited to the question or proposition under  
12 consideration.

13 JEFFERSON'S MANUAL

14 Rule [119.] 122. The rules of parliamentary practice comprised in  
15 "Jefferson's Manual" and the "Rules of the House of Representatives  
16 of the United States", and the official collection of precedents  
17 and interpretations of the rules by parliamentary authorities of  
18 the United States House of Representatives shall govern the House  
19 in all cases in which they are applicable and not inconsistent with  
20 the standing rules and orders of the House and the joint rules of  
21 the Senate and House of Representatives. The Chief Clerk, the  
22 Speaker, the Speaker Pro Tem, the Majority Floor Leader, the  
23 Assistant Majority Floor Leader, the Minority Floor Leader, and the  
24 Assistant Minority Floor Leader will make available copies of these  
25 documents in their offices to any member who so requests. Three  
26 copies of these documents shall be available during sessions of the  
27 House: one copy shall be at a location determined by the majority  
28 party and one copy shall be at a location determined by the  
29 minority party and one copy shall be in the possession of the Chief  
30 Clerk or [his/her] his or her designee. The documents shall be  
31 purchased by the House and shall be the property of the House and  
32 not of the individual holding office. The Manual, Rules, precedents  
33 and interpretations above referred to shall be taken as authority  
34 in deciding questions not otherwise provided for in these rules.

35  
36 Introduced By: (Sponsor) \_\_\_\_\_  
37  
38 Signature Dist. #

39 REMINDER: Co-sponsors must sign onto a house bill or resolution electronically through  
40 a house computer or the house WEB Portal (home.house.mo.gov). Please call the office of  
41 the Assistant Chief Clerk at (573) 751-4503 if you have questions.